



VACATION OF RIGHTS-OF-WAY

APPLICANTS

| | | | | | | | |
|--------------------|--|-------|-----|-----------------------|--|-------|-----|
| Applicant 1 | | | | Applicant 3 | | | |
| Street | | | | Street | | | |
| City | | State | ZIP | City | | State | ZIP |
| phone | | FAX | | phone | | FAX | |
| E-mail | | | | E-mail | | | |
| Applicant 2 | | | | Representative | | | |
| Street | | | | Street | | | |
| City | | State | ZIP | City | | State | ZIP |
| phone | | FAX | | phone | | FAX | |
| E-mail | | | | E-mail | | | |

REASONS FOR VACATION REQUEST

Please state your reason(s) for seeking vacation of county right-of-way:

✓ I hereby give permission for county staff, county board members or county contractors to enter upon my property for the purposes of site inspection.

| | | | |
|------------------------------|-------------|---------------------------------|-------------|
| <i>Applicant 1 Signature</i> | <i>Date</i> | <i>Applicant 3 Signature</i> | <i>Date</i> |
| <i>Applicant 2 Signature</i> | <i>Date</i> | <i>Representative Signature</i> | <i>Date</i> |

Initial Review Submittal Requirements:

Staff will complete this portion of the application form prior to initial review. The applicant(s) is responsible for providing the required information for the initial review.

- Completed application form
- Fee(s): *Make checks payable to Jefferson County Treasurer*
 - Application fee
 - Referral agency fee
- Outside agency referral fee
- Cover letter that provides a brief explanation of the proposal
- Graphic showing the right-of-way areas proposed for vacation
- Survey (which may include boundary staking in the field)
- Legal description
- Boundary closure sheet
- Construction plans
- Exhibit A
- Traffic information:
 - Traffic analysis
 - Traffic study (Minor)
 - Traffic study (Major)
- Deeds / Easements / Agreements:

- Phase III Drainage report
- Geologic and Geotechnical report
- Landscape plan
- Vegetation preservation plans
- Property mergers

 See Section 4 of the Land Development Regulation for submittal requirements and Section 13 for processing requirements