

Minor Adjustment Application



100 Jefferson County Parkway
Suite 3550
Golden CO, 80419
303-271-8700
planning.jeffco.us

Submit completed application to our [Online Applications page](https://www.jeffco.us/2348/) (<https://www.jeffco.us/2348/>).

Applicant and Site Details

Case Number	Parcel I.D. Number	Legal Description
Property Address		City State Zip
Property Owner 1	Email	Phone
Property Owner 1 Address		City State Zip
Property Owner 2	Email	Phone
Property Owner 2 Address		City State Zip
Representative	Email	Phone
Representative's Address		City State Zip
Water District or Well Permit Number	District or Septic Permit Number	Fire District

Submittal Requirements

- | | |
|---|---|
| Cover letter with brief synopsis of proposal | Tax Certificates |
| Total Fee \$ _____ | Copy of the recorded Plat or Exemption |
| (\$ _____ application fee plus \$ _____ Public Health referral fee) | Copy of the Assessor's Parcel Map |
| Fees are online at planning.jeffco.us . | Owners and Encumbrances Report (determines holder(s) Deed of Trust) |
| Make checks payable to Jefferson County Treasurer. | Deeds for exchange of ownership |
| Community Notification Mailing Fee | Access Easement |
| Current Recorded Deed(s) and Pre May 5, 1972 Recorded Deed(s) | Construction Plans |
| Electronic submittal of the survey meeting county requirements | Other _____ |
| Letters of no objection from service entities | |

Checklist of Acknowledgments.

In consideration for the granting of this permit by Jefferson County, I hereby give permission for county staff to enter upon my property for the purposes of site inspection and investigation of this Minor Adjustment application.

I hereby declare that all statements, proposals, and/or plans submitted with or contained within this application are true and correct to the best of my knowledge.

The applicant shall follow Section 11 of the [Land Development Regulation](#). When more than two owners are involved, please copy this application.

Owner 1 Signature _____ Date _____

Owner 2 Signature _____ Date _____