

# Development Permit Application



100 Jefferson County Parkway  
Suite 3550  
Golden CO, 80419  
303-271-8700  
planning.jeffco.us  
pzpermits@jeffco.us

Case Number (for Jeffco employee use only): \_\_\_\_\_

**Please select your application request below:**

Rezoning from \_\_\_\_\_ to \_\_\_\_\_  
 Special Use Item No. \_\_\_\_\_ of the \_\_\_\_\_ Zone District  
 to permit \_\_\_\_\_

<i>Exemption from Platting</i>	<i>Legalization of Property Division</i>	<i>Minor Division of Land</i>	<i>Minor Modification or Revision</i>
<i>Rezoning/Special Use</i>	<i>Rural Cluster</i>	<i>Site Approval</i>	<i>Site Development Plan Approval</i>
<i>Subdivision Platting</i>	<i>Superlot</i>	<i>Superlot Process</i>	<i>Vested Rights</i>

## Explanation of Application Request

## Documents Submitted

Architectural Elevations	Historical, Archaeological & Paleontological Report	Proof of Ownership	Wastewater Report
Drainage Report	Landscape Plan	Radiation Report	Water Supply Report
Exemption Survey	Lighting Plan	Reduction of the Plat	Wildlife, Vegetation & Landscaping Report
Fire Protection Report	Parking Plan	Sensory Impact Report	Other: _____
Geologic Report	Proof of Access	Soils Report	
		Utility Report	

## Instructions for Submittal

- All applications and supporting documents must be submitted electronically to [pzpermits@jeffco.us](mailto:pzpermits@jeffco.us).
- Original completed applications must be provided. Copies are not acceptable.
- Incomplete applications will not be accepted and will delay processing.
- Pre-Applications are encouraged prior to the formal submittal of a Development Permit Application.

## Special Districts

Water	Post Office	Electricity
Sewage	Parks & Rec	Fire

## Jefferson County Staff Use Only

Case Number	Date Filed	Current Zoning	Proposed Zoning/SU
Planner	Street Address	Acres	Map Sheet
Previous Cases	Community Plan		

# Development Permit Application

Case Number: \_\_\_\_\_

## Project Team Contact Information

**Property Owner 1** *Email (required)* *Phone Number*

*Address* *City* *Zip*

**Property Owner 2** *Email (required)* *Phone Number*

*Address* *City* *Zip*

**Developer / Subdivider** *Email (required)* *Phone Number*

*Address* *City* *Zip*

**Authorized Representative** *Email (required)* *Phone Number*

*Address* *City* *Zip*

**Engineer** *Email (required)* *Phone Number*

*Address* *City* *Zip*

## Property Description

*Address of Subject Property and/or Parcel ID Number* *City* *Zip*

*Access Via* *Acreage* *Map Sheet*

*Legal Description:*

*Additional Information (to support or clarify this application):*

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## Disclosure of Property Ownership

Owner is an individual. Indicate name exactly as it appears on the deed.

Owner is a corporation, partnership, limited partnership, or other business entity. Name principals and/or managers on a separate page. Include the articles of organization, partnership agreement, resolution of managers, etc., as applicable to establish legal signatures.

*Please provide the name(s), mailing address(es), street address(es), and phone number(s) for all owners.*

## Property Owner Affidavit

I/We \_\_\_\_\_, being first duly sworn, depose and state under penalties of perjury that I am (*we are*) the owner(s) of the property described herein and which is the subject of the application and proposed hearings; that all answers provided to the questions in this application, and all sketches, data, and all other supplementary matter attached hereto and made part of this application, are honest and true to the best of my (*our*) knowledge and belief. I (*we*) understand that this application must be complete and accurate prior to a hearing being scheduled. I (*we*) authorize County staff to visit the site as necessary for proper review of this application.

*If there are any special conditions such as guard dogs, locked gates, restricted hours, etc., please give the name and phone number of the person(s) who can provide access to the site.*

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

County of \_\_\_\_\_ ]

SS

State of \_\_\_\_\_ ]

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(day)

(month)

(year)

By \_\_\_\_\_  
(name printed)

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_.

(date)

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Case Number: \_\_\_\_\_

## Authorized Representative

I/We further permit \_\_\_\_\_ to act as my/our representative in any manner regarding this application, to answer questions and to represent me/us at any meeting and public hearing(s) which may be held on this application.

*Note: All correspondence will be sent to the authorized representative. It will be the representative's responsibility to keep the owner(s) adequately informed as to the status of the application.*

\_\_\_\_\_  
*Representative Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_ *Phone*                      \_\_\_\_\_ *Email*

\_\_\_\_\_  
*Owner's Signature*

\_\_\_\_\_  
*Date*