

**Jefferson County Fairgrounds' Advisory Committee Meeting Minutes**  
Jefferson County Fairgrounds  
Virtual Meeting via Cisco WebEx

The Advisory Committee of the Jefferson County Fairgrounds met virtually on Tuesday, October 20, 2020 with Chairman Mark Skelton presiding.

**Fairgrounds Staff Present:** Brittney Rietveld - Fairgrounds Manager, Kirstin Brown - Event Coordinator

**Public Affairs Staff Present:** Julie Story, Director

**Jefferson County Citizens Present:**

**A. Call Meeting to Order**

- Mark Skelton called the meeting to order at 7:07 p.m..

**B. Roll Call and Determination of Quorum**

- **Fairground Advisory Committee members attending included:** Alejandra Major, Mary Miklos, Mark Skelton, Cheyenne Fergerstrom, Jeff Keller
- **Fairground Advisory Committee members absent from the meeting:** Keren Baker

**C. Approval of Minutes**

- The Committee, upon motion of Mike Skelton, seconded by Cheyenne Fergerstrom and by unanimous vote, approved the minutes of the meeting held on September 15, 2020.

**D. Manager's Report**

- Brittney shared her screen to review past and future events via the Fairgrounds website.
- Fairgrounds staff presented a report of the previous months events with the events demonstrating the Fairgrounds mission statement highlighted.
- Fairgrounds financials were reviewed via OpenGov.
- 2021 budget synopsis was discussed.
- Brittney gave a quick update on the Youth, Equine and Ag Working Group.
  - i. Mark reported that members of the Youth, Equine and Ag Working are concerned that the focus of the group was on identifying ag, equine and youth activities within Jefferson County instead of solely at the Fairgrounds.

**E. Public Comments**

- No Public Comment.

**F. Fairgrounds Advisory Committee Comments**

- Fairgrounds Advisory Committee asked questions about what 2021 will look like at the Fairgrounds. Brittney explained it would be ag, equine and youth focused.
- Jeff believes Fairgrounds Advisory Committee should have known about the 2021 budget synopsis previously.
- Jeff would like to go on record to mention that he believes this is the first year that the Fairgrounds Advisory Committee has not worked together with staff to create a budget.
- Fairgrounds Advisory Committee will decide on an agenda for their meeting with the BCC after the meeting is scheduled.

**G. Adjournment**

- There being no further business to come before the committee, a motion was called for the meeting to be adjourned at 7:46pm. The next meeting of the Fairground Advisory Committee is scheduled for Tuesday, November 17, 2020 at 7:00pm.