

Jefferson County Fairgrounds' Advisory Committee Meeting Minutes
Jefferson County Fairgrounds
Virtual Meeting via Cisco WebEx

The Advisory Committee of the Jefferson County Fairgrounds met virtually on Tuesday, August 18, 2020 with Chairman Mark Skelton presiding.

Fairgrounds Staff Present: Brittney Rietveld - Fairgrounds Manager, Kirstin Brown - Event Coordinator

Public Affairs Staff Present: Julie Story, Director

Jefferson County Citizens Present:

A. Call Meeting to Order

- Mark Skelton called the meeting to order at 7:00 p.m..

B. Roll Call and Determination of Quorum

- **Fairground Advisory Committee members attending included:** Alejandra Major, Keren Baker, Mike Skelton, Jeff Keller, Mark Miklos, Mark Skelton, Cheyenne Fergerstrom
- **Fairground Advisory Committee members absent from the meeting:**

C. Approval of Minutes

- The Committee, upon motion of Mary Miklos seconded by Mike Skelton, and by unanimous vote, approved the minutes of the meeting held on July 21, 2020.

D. Manager's Report

- Brittney shared her screen and past and future events were reviewed via the Fairgrounds website.
- Fairgrounds staff presented a report of the previous months events with the events demonstrating the Fairgrounds mission statement highlighted.
- Jeffco Fairgrounds financials were reviewed via OpenGov.
- Brittney provided a COVID-19 update and explained the current Public Health Order.
- Mathew Adame was unable to meet the minimum requirements of the job posting and will not be continuing with the Fairgrounds.
- Brittney gave a quick update on the Ag, Equine and Youth Working Group. Applications closed on July 31, 2020 with a total of 18 applicants, which are currently being reviewed. The first meeting is tentatively set to take place on October 7, 2020.

E. Public Comments

- No Public Comment.

F. Fairgrounds Advisory Committee Comments

- Fairgrounds Advisory Committee asked the following questions:
 - i. Does Boettcher Mansion's move under Parks Department have any effect on the Fairgrounds?
 - ii. When will the 2021 Fairgrounds budget be finalized?
 - iii. Is Fairgrounds moving under Open Space still a possibility?

G. Adjournment

- There being no further business to come before the committee, a motion was called for the meeting to be adjourned at 7:33PM. The next meeting of the Fairground Advisory Committee is scheduled for Tuesday, September 15, 2020 at 7:00pm.