

**Jefferson County Historical Commission**  
**Minutes of Regular Meeting, August 3, 2020**

**I. CALL TO ORDER**

The Jefferson County Historical Commission's August meeting was called to order at 2:01 pm by Chair, Lee Katherine Goldstein. The meeting was held via Zoom internet technology, due to the COVID-19 virus pandemic and public health orders limiting the number of people who can gather in indoor spaces.

**Jefferson County Historical Commission members attending:** Steve Engle, Richard Gardner, Lee Katherine Goldstein, PJ Jones, Carla Opp, Rita Peterson, Bonnie Scudder, Dick Scudder, Cynthia Shaw, and John Steinle. Emeritus member Katy Ordway also participated.

**Staff attending:** Brittany Gada and Renae Hansen.

**II. INTRODUCTION OF GUESTS:** None

**III. ADMINISTRATION**

- **Agenda changes:** None
- **Approval of Meeting Minutes:** On a motion by John Steinle, seconded by Dick Scudder, the minutes were approved as written and will be filed in the JCHC records.
- **Discussion of Correspondence:** August 24<sup>th</sup> will be the deadline for nomination of sites in Jefferson County for the "Endangered Places Program" through Colorado Preservation, Inc.
- **Announcements:** Lee Katherine Goldstein announced the following:
  - Cynthia Shaw has announced her retirement as Manager of the Boettcher Mansion, effective August 1<sup>st</sup>. The Boettcher Mansion will be folded into the Open Space Fund necessitated by budget cuts and organizational changes.
  - PJ Jones has resigned from the JCHC effective September 26, 2020. She will see the publication of *Historically Jeffco 2020* through to its completion. She cited the heavy demand during the summer months as the reason for her decision to leave. Lee Katherine Goldstein commended PJ for her many contributions to the JCHC, including the development of the rack card and the publication of the magazine for two years.

#### IV. ACTION ITEMS- NEW BUSINESS:

- **2020 Budget update and approval-** Anticipated expenses were discussed, including the number of plaques on hand for Hall of Fame awards. Bonnie Scudder mentioned that frames for the Judges Wall are provided by the 1<sup>st</sup> Judicial District. The rack cards need to be updated. Name tags will be needed for the new JCHC members this fall and Zoom membership may need to be renewed. PJ Jones mentioned that the boxes that had been purchased in February for organizing the storage room of JCHC materials had not yet been included in the budget. PJ also said she plans to finish reorganizing before she leaves the JCHC. John Steinle raised the question regarding reimbursement for payment for photos for *Historically Jeffco* articles. There has been inconsistency regarding requirements of use and scanning fees. This will be discussed further at a future meeting.
- **Looking ahead to 2021-** There is a desire for more diversity on the JCHC. There is also a desire for members with additional skill sets. With PJ's resignation, there will be a need to fill the role she played as editor of *Historically Jeffco*. JCHC may consider connecting with universities, offering internships to journalism students, or participating in a capstone project dealing with journalism. Warren Tech's outstanding vocational programs for Jeffco high school students is another consideration. JCHC wants to continue to publish this magazine. The Commission has introduced a strong social media presence through Carla Opp's management of the Facebook site where weekly features are presented. The JCHC Symposium, and the Hall of Fame for 2020 will be presented via You-Tube, with Dick Scudder and Lee Katherine Goldstein taking the lead. JCHC will start a You-Tube channel. Regarding costs for 2021, Open Space will manage the Boettcher Mansion. Cynthia Shaw will schedule the 2021 Symposium and Hall of Fame events there.
- **Consideration of Hall of Fame Notebooks-** It was decided that the Hall of Fame Notebooks will be moved to digital format.
- **Distribution of the 2020 *Historically Jeffco* Magazine-** This will be discussed at the September meeting. JCHC members were asked to check with their respective historical organizations and museums to learn if they are meeting in person, how many magazines they will need, and how they plan to distribute them. They need to bring this information to the September meeting.

#### V. REPORTS

**Chair Comments:** These were discussed under Action Items.

**STAFF REPORTS: Brittany Gada** – Dillon Lackey is leaving the Department of Planning and Zoning to pursue a career in Urban Forestry. Brittany and Justin will continue as staff liaisons to the JCHC. There are five openings on the JCHC, and John Steinle, Steve Engle, and Bonnie Scudder have reapplied to serve on the JCHC.

**COMMITTEE AND TASK FORCE REPORTS:**

- ❖ **Administrative Committee: Bonnie Scudder, Chair-** No report.
- ❖ **Executive Committee: Lee Katherine Goldstein, Chair-** Lee Katherine Goldstein spoke with Chris O'Keefe regarding the 2020 Symposium which will be presented via You-Tube. He was very supportive.
- ❖ **Education & Outreach Committee: Cynthia Shaw and John Steinle, Co-Chairs-** Cynthia Shaw expressed an interest in podcasting. Lee Katherine feels that the JCHC would need to generate more regular content. Dick Scudder recommended a bi-weekly schedule with four months of content to start. Julie Story in the Department of Public Affairs is supportive of the JCHC's virtual efforts. In the original planning of the 2020 Symposium via You-Tube, it was suggested that a question and answer session would be held at the end of each presentation. In this platform, this is quite difficult to manage. Dick Scudder will videotape the presentations and the presenters at the Boettcher Mansion in August and prepare the videos. John Steinle will present on Prohibition. Andrea Keppers will talk about Ranching. Katy Ordway may give her presentation on Prostitution. Dick Scudder has made a sample You-Tube feature of Bonnie Scudder's presentation on "Votes for Women: How Colorado Led the Way." This topic may also be included. Lee Katherine Goldstein will provide the introduction to each presentation, which will include the "elevator speech" about the JCHC. The possibility of a donation website for Friends of JCHC was briefly discussed, but the 2020 Symposium presentations will be offered for free. Publication of this event will be planned once the sessions have been taped.
- ❖ **Friends of JCHC: Steve Engle, Chair-** Steve reported that the group is solvent. They plan to identify worthy preservation projects and may utilize the Jefferson County Historical Contexts Report. They have also discussed logos, websites, fundraising, and modernizing the role of the Friends organization.
- ❖ **Historical Preservation & Landmarks Committee: Richard Scudder, Chair-** There have been no new requests for landmark designation and one Section 106 request, which has been addressed. Lee Katherine Goldstein mentioned a request for help with interpretive signage from Jefferson County Open Space regarding Clear Creek Canyon.
- ❖ **Hall of Fame & Writers' Awards: Rita Peterson, Chair-** Rita thanked Renae Hansen for helping her with technology issues. Steve Engle stated that a PowerPoint presentation featuring honoree Catherine Craig could be created for the Hall of Fame event. Dick Scudder will begin working on the video presentations for the Hall of Fame virtual event once work is completed on the Virtual Symposium.
- ❖ **Nominating Committee: Rita Peterson, Chair-** Rita will meet with Steve Engle and John Steinle soon.

- ❖ **Publications Committee- PJ Jones, Chair-** Renae Hansen has begun the layout of the magazine. They will not be able to tour the printing plant.
- ❖ **Special Projects Committee: Bonnie Scudder, Chair-** The Colorado Supreme Court Law Library has been closed since mid-March. Chris Hudson reported that while the plan is to make the Judges Wall Project available online, little progress has been made at this point.

#### **VI: INFORMAL REPORTS:**

- **Reports on Local Historical Organization News and Events-** John Steinle reported that Hiwan has no inside activities at present, and the Broomfield Veterans' Memorial Museum is open. Rita Peterson mentioned that the Lakewood Historical Society is looking forward to distributing the new magazines to its members.
- **Calls for Social Media or Marketing Items-** Lee Katherine Goldstein commended Carla Opp for the great contribution she is making to this project. The Cultural Contexts Report provides a wealth of information and could be useful here. It should also be reviewed as a source of new landmark possibilities. Dick Scudder will investigate You-Tube and provide information to Carla. County landmark sites could also be shared through social media.

**VII. NEXT MEETING:** Tuesday, September 8, 2020 from 2:00-4:00 pm, via Zoom.

**ADJOURNMENT:** On a motion by Steve Engle, which was seconded by Cynthia Shaw, the meeting was adjourned at 3:51 pm.

Respectively submitted,

**Bonnie E. Scudder, Secretary**

August 3, 2020

---