

Jefferson County Fairgrounds' Advisory Committee Meeting Minutes
Jefferson County Fairgrounds
Virtual Meeting via Cisco WebEx

The Advisory Committee of the Jefferson County Fairgrounds met virtually on Tuesday, July 21, 2020 with Chairman Mark Skelton presiding.

Fairgrounds Staff Present: Brittney Rietveld - Fairgrounds Manager, Kirstin Brown - Event Coordinator

Public Affairs Staff Present: Julie Story, Director

Jefferson County Citizens Present:

A. Call Meeting to Order

- Mark Skelton called the meeting to order at 7:00 p.m..

B. Roll Call and Determination of Quorum

- **Fairground Advisory Committee members attending included:** Mark Skelton, Jeff Keller, Mike Skelton, Alejandra Major, Mary Miklos, Cheyenne Fergerstrom
- **Fairground Advisory Committee members absent from the meeting:** Keren Baker

C. Approval of Minutes

- The Committee, upon motion of Jeff Keller seconded by Mike Skelton, and by unanimous vote, approved the minutes of the meeting held on June 18, 2020.

D. Manager's Report

- Brittney shared her screen and past and future events were reviewed via the Fairgrounds website.
- Fairgrounds staff presented a report of the previous months events with the events demonstrating the Fairgrounds mission statement highlighted.
- Jeffco Fairgrounds financials were reviewed via OpenGov.
 - i. Jeff asked what the amount of money the Fairgrounds has had to return to clients due to COVID-19 related cancelations. Brittney let him know that this changes week to week, due to additional cancelations but will send the updated numbers via email.
- Manure Pads are being installed around the property, which are projected to be completed by November.
- Kirstin discussed Open Ride.
- Fairgrounds is hiring an LTE for the Operations team. The role will expire on December 31, 2020.
- Brittney gave a quick update on the Ag, Equine and Youth Working Group. So far, 5 people have applied to join the group.
- Fairgrounds recently had an emergency fire evacuation with a total of 29 horses and 6 alpaca on-site.
- The County's other large animal evacuation sites are:
 1. Evergreen Rodeo Grounds
 2. Gilpin County Fairgrounds
 3. Adams County Fairgrounds
 4. Douglas County Fairgrounds
 5. National Western Complex
- The 2021 budget finalizes on December 19, 2020.

E. Public Comments

- No Public Comment.

F. Fairgrounds Advisory Committee Comments

- The Fairgrounds Advisory Committee members asked if there had been any further discussion about the future of the Fairgrounds. Although Covid-19 has caused a delay on these discussions, the Ag, Equine and Youth Working Group is tentatively set to have their first meeting in October.
- Jeff recommended the Fairgrounds Advisory Committee continue to focus on how to preserve Ag, Equine and Youth and be ready to assist the Working Group.

G. Adjournment

- There being no further business to come before the committee, a motion was called for the meeting to be adjourned at 7:45PM. The next meeting of the Fairground Advisory Committee is scheduled for Tuesday, August 18, 2020 at 7:00pm.