

TRI-COUNTY WORKFORCE DEVELOPMENT BOARD

MEETING INFORMATION

Date:	May 2, 2017	Location:	Rubey Mine Laramie Building 3500 Illinois St., Golden, CO
Time:	8:30 – 10:00 am	Meeting Type:	Monthly Committee Meeting
Call-In Number:	303.271.8850	Facilitator:	Molly Duvall
Call-In Code:	990 728 729	Note Taker:	Stephanie Hayden

Topic	Presenter	Time
1. <u>Call to Order</u>	Molly Duvall	5 Minutes
a. Welcome and Introductions		
2. <u>New Business</u>	Molly Duvall	10 Minutes
a. Sub-Committees		
i. Sector Strategy and Career Pathways Committee Discussion		
ii. Workforce Oversight		
3. <u>Community Announcements</u>	Molly Duvall	10 Minutes
4. <u>Committee Groups</u>		65 Minutes
a. Split into two committees and move to respective rooms		
i. Workforce Center Oversight Committee		
1. Co-Chair: Needs to be established		
2. Meeting Times: 1 st Tuesday of each month, 8:30 am-10:00 am, as needed		
3. Meeting Location: TBD per meeting based on committee needs and recommendations. Notice of location will go out prior to the meeting.		
4. Follow-up items for future committee meetings: review and changes to the Dashboard; review of policies.		
5. Goals from first meeting: make Dashboard more usable; show success stories/outcomes at full board meetings.		
6. Minutes from meeting:		
a. Members		
i. Molly Duvall, Bill Dowling, Lori Ann Santamaria, Kyle Allbright (staff), Kat Douglas (staff), and Nate Walker (staff)		
b. Dashboard		
i. Discussion of what members would like to see, be removed, and/or rearranged		
ii. Identified what is important to staff versus important to board members		
iii. Re-organization of information by category instead of program		
iv. Add historical data for comparison		
v. Larger dashboard for committee, abbreviated version for full board		
c. Data		
i. Extra data for 'sector of the quarter'		

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- ii. Very detailed information for the board, such as: How many youth without a high school diploma finished training?
 - d. June Meeting
 - i. Story to share/general outcomes to show
 - ii. Have a Success Story at each full WDB meeting to start the meeting
 - ii. Sectors and Career Pathways Committee
 - 1. Co-Chairs established: Doug Gleaton and Leigh Seeger
 - 2. Meeting Times established: 1st Tuesday of each month, 8:30 am-10:00 am
 - 3. Meeting Location: TBD per meeting based on committee needs and recommendations. Notice of location will go out prior to the meeting.
 - 4. Follow-up items for future committee meetings: training opportunities, guest speakers, site visits, panels, updates.
 - 5. Goals from first meeting: establish list of employers in Jefferson County, access and review Career Compass, review Convener Training Guide on Regional Sector Partnerships.

Adjournment