

**Jefferson County Historical Commission  
Minutes of Regular Meeting, March 2, 2020**

**I. CALL TO ORDER**

The Jefferson County Historical Commission's March meeting was called to order at 1:59 pm by Chair, Lee Katherine Goldstein. The meeting was held at the Jefferson County Administration and Courts Facility, Westminster Room 1566/67.

**Jefferson County Historical Commission members attending:** Debra Coogan, Steve Engle, Richard Gardner, Lee Katherine Goldstein, PJ Jones, Carla Opp, Rita Peterson, Bonnie Scudder, Dick Scudder, Cynthia Shaw, and John Steinle.

**Staff attending:** Brittany Gada

**II. INTRODUCTION OF GUESTS:** None

**III. ADMINISTRATION**

- **Agenda changes:** In order to increase efficiency, some reports will be moved to another section of the meeting.
- **Approval of Meeting Minutes:** On a motion by Cynthia Shaw, seconded by Dick Scudder, the minutes were approved as written and will be filed in the JCHC records.
- **Circulation of Correspondence:** Lee Katherine Goldstein stated that Ronda Frazier has forwarded a survey to the Landmarks Committee.

**IV. ACTION ITEMS- NEW BUSINESS:**

- **Discussion of updated JCHC Work Plan:** This will be moved to the sub-committee reports.
- **Anticipated budget items:** Brittany Gada stated that \$900 is allocated for CPI attendance, \$1000 for membership in CPE, \$509.40 for plaques. She suggested that Carla Opp track expenditures by creating a spreadsheet for JCHC.
- **Review JCHC Calendar and Upcoming Action Items:** Heritage Square has some public meetings scheduled on March 10<sup>th</sup> and 19<sup>th</sup>. JCHC members are invited to attend. They will be held from 5:30-7:30 at the Origin Hotel in Golden. History Camp will be held on October 10<sup>th</sup>.

**V. REPORTS**

- **Chair Comments:** Lee Katherine Goldstein stated that JCHC meetings will be cancelled or held remotely, if necessary, should the coronavirus spread to this area. The Symposium may also need to be rescheduled.

**STAFF REPORTS: Brittany Gada** gave an update regarding contact information for Dr. Martin Carcasson, Plenary Session speaker at the Saving Places Conference. He is a professor at Colorado State University and his contact information is available online. She also discussed scheduling a tour of Jeffco's Archives and will send a poll to JCHC members. Brittany also discussed the proposed Red Rocks cell tower construction project, which will have a low impact in terms of visibility and aesthetics. Regarding term limits for JCHC members, starting with members appointed or renewed in 2018, members will be limited to three terms of three years.

#### **COMMITTEE AND TASK FORCE REPORTS:**

- ❖ **Administrative Committee: Bonnie Scudder, Chair-** PJ Jones reported on the clean-up of the JCHC file room in Planning and Zoning is continuing. She will make an inventory list when she is finished. She had found a number of trinkets from the Sesquicentennial celebration.
- ❖ **Executive Committee: Lee Katherine Goldstein, Chair-** No report.
- ❖ **Education & Outreach Committee: Cynthia Shaw and John Steinle, Co-Chairs-** The Symposium was discussed. Friends will charge \$20.00 for registration of the event. Breakfast items will be provided. Possible speakers were briefly discussed. Copies of Historically Jeffco will be sold by Friends. John also discussed a possible field trip to the archives of the Golden History Museum offered by Mark Dodge. (This field trip is planned for Monday, March 30<sup>th</sup> at 10:00 am. Information will be forwarded to those confirming participation.)
- ❖ **Friends of JCHC: Steve Engle, Chair,** reported that the Friends group had recently had a strategy planning session with MontaLee Dakin which was quite productive. Steve thanked the members of the committee for their participation. Dennis Dempsey and Keith Sorci also participated, and Carla Opp created a great spreadsheet for financial reporting. Lee Katherine Goldstein mentioned that the purpose of Friends is to support the JCHC mission as well as to provide assistance to the local historical organizations. An Action Road Map will be developed by MontaLee; she will also provide a written report. The Friends Group will schedule monthly meetings immediately following the regular JCHC meetings in the same room, beginning in April.
- ❖ **Historical Preservation & Landmarks Committee: Richard Scudder, Chair,** mentioned that one landmark request has been received for the Buffalo Park School, which was built in 1877. EMAHS is involved. Bud Weare is concerned that this building could be slated for demolition. Dick also mentioned that Hiwan

Heritage Museum is applying for a grant to fund replacing the roof and is requesting a letter of support from the JCHC. John Steinle will take the lead on this project. The recipient of the Meyer Award needs to be determined for 2020. Lee Katherine Goldstein suggested that this year's theme of Legacy Businesses should be taken into consideration.

- ❖ **Hall of Fame & Writers' Awards: Rita Peterson, Chair**, mentioned that Writers Award information has been sent. Lee Katherine Goldstein mentioned that Hall of Fame and Meyer award winners need to be determined by May 1<sup>st</sup>. PJ Jones recommended that JCHC charge for attendance at the Hall of Fame Event in order to offset some of the costs, as catering costs have increased.
- ❖ **Nominating Committee: Rita Peterson, Chair**- No report.
- ❖ **Publications Committee- PJ Jones, Chair**, gave feedback from the brainstorming activity to generate concepts for publicity for JCHC. "Preserve, Educate, Celebrate" are the key words which will be used in the "elevator speech" she is preparing for use by JCHC members. She also is seeking estimates from local printers, hoping to avoid hundreds of dollars in shipping costs for the magazines.
- ❖ **Special Projects Committee: Bonnie Scudder, Chair**, collected contact lists from several JCHC members. She and Dick will try to consolidate the many lists we have for the Symposium, Hall of Fame, and possibly magazine distribution. A current Symposium invitation list is needed by the end of March, according to Lee Katherine Goldstein.

**VI: INFORMAL REPORTS:** Deb Coogan spoke about planning Brown Bag Presentations for county employees. Brittany Gada also provided input. Topics, audience, and proposed dates need to be approved by the County. Food trucks or carts will be in the vicinity, as the cafeteria is now closed. The Lookout Mountain Room is likely to be the location, on the lower level, and food can be brought in. The first presentation is targeted for June.

- ❖ **Reports on Local Historical Organizations News and Events:** Steve Engle reported that Arvada has 450 members and Foothills Genealogy has 350 members. It was suggested that representatives from the organizations could be invited to a meeting on a JCHC event. Rita Peterson participates in activities with the Lakewood Historical Society. Rick is quite involved with Golden groups and mentioned that the future of the Astor House is being discussed at citizen meetings on March 31<sup>st</sup> and April 4<sup>th</sup>. Next month, the liaison / contact lists will be discussed.
- ❖ **Calls for Social Media or Marketing Items:** Lee Katherine Goldstein reminded JCHC members to notify Carla Opp about events so they may be posted.

**VII. NEXT MEETING:** Monday, April 6, 2020, from 2:00-4:00 pm at the Jefferson County Administration and Courts Facility, Westminster Room 1566/67.

**ADJOURNMENT:** The meeting was adjourned at 4:00 pm by Chair, Lee Katherine Goldstein.  
Respectively submitted,

**Bonnie E. Scudder, Secretary**