

**Jefferson County Historical Commission
Minutes of Regular Meeting, February 1, 2021**

I. CALL TO ORDER

The Jefferson County Historical Commission's February meeting was called to order at 2:01 pm by Vice Chair, Richard Scudder. The meeting was held via Zoom internet technology, due to the COVID-19 virus pandemic and public health orders limiting the number of people who can gather in indoor spaces.

Jefferson County Historical Commission members participating: Scott Crotzer, Kelly Cvanciger, Steve Engle, Richard Gardner, Lee Katherine Goldstein, Daniel Haas, Carla Opp, Bonnie Scudder, Dick Scudder, Cynthia Shaw, and John Steinle. **Staff participating:** Brittany Gada.

II. GUEST: Gina Hallisey, from the Protect Maple Valley Park Association (Arvada), attended the meeting. She is seeking information about the historic landmarks application process as the City of Arvada is petitioning Jefferson County to annex Maple Valley Park to develop for industrial use. This area is also being considered for a second creative arts district. She is concerned that this historical rural area, which is adjacent to Open Space, will be lost, thus she is seeking guidance in the landmark application process so that her community can encourage responsible development on unincorporated Jeffco properties that have historical value to the community. Brittany Gada mentioned that in regards to rezoning proposals, there is no requirement for Jeffco to contact JCHC. Dick Scudder stated that the National Historic Landmark designation offers some protections. Gina replied that they hope to find a compatible use for this property which includes the Ralston Creek Trail and is quite beautiful. Gina applauded the efforts of the JCHC to keep history alive.

III. ADMINISTRATION

- **Agenda changes:** None.
- **Approval of Meeting Minutes:** On a motion by John Steinle, which was seconded by Steve Engle, the minutes were approved as written and will be filed in the JCHC records.
- **Discussion of Correspondence:** None.

IV. ACTION ITEMS- NEW BUSINESS

- **Upcoming CPI Saving Places Conference:** Lee Katherine Goldstein reported that JCHC members have been registered for the conference and should receive an

email which allows them to select sessions to attend. She believes these sessions will be available for viewing online after the conference ends.

V. REPORTS

Chair Comments: Lee Katherine Goldstein stated that she was very pleased to see all of the good work being done by each committee.

STAFF REPORTS: Brittany Gada reported that she checked with Public Affairs about “tagging” in Social Media. The response was that it was appropriate to tag organizations that are relevant to the JCHC’s mission. As the Friends of JCHC is a separate entity, they are not bound to any requirements regarding tagging. Kelly Cvanciger asked about the retrieval of surplus copies of *Historically Jeffco* magazines that are in storage in the Administrations Building. She and Scott Crotzer plan to pick them up and prepare them for delivery to Jeffco schools. Brittany will send Kelly an email when Planning and Zoning is ready and COVID-compliant. Dan Haas asked if Planning and Zoning has access to the state database COMPASS through History Colorado. Scott indicated that he would also like access. Brittany indicated that she will explore the possibility as other members also requested access.

COMMITTEE AND TASK FORCE REPORTS:

- **Executive and Administrative Committee: Lee Katherine Goldstein, Chair,** indicated that there are no changes to their workplan priorities as shared at the January 14th retreat.
- **Education & Outreach Committee: Cynthia Shaw and John Steinle, Co-Chairs-** reported that this year’s Preservation Symposium in May, focusing on Education and Diversity, will be virtual. Rick Gardner will be Research Director, and Dick Scudder will do the video work. Topics will include: Development of Early Education in Jeffco (John Steinle), Sustainable Construction Using Recycled Materials (Scott Crotzer), Vocational Training in Jeffco (Kelly Cvanciger, Cynthia Shaw, and Scott Crotzer), and Special Needs Services in Jeffco: Sobesky School (Kelly Cvanciger). Presentations will be recorded April 10-11, with editing completed by April 30th. The Hall of Fame, will hopefully be an in-person event, held on a Wednesday or Thursday night in late October. Ideally, diverse nominees will be considered for the awards. Nominees need to be selected by May. Video Lecture Series programs for schools as well as virtual field trips and tours were discussed. Scott will investigate the possibility of accomplishing these through Open Space.
- **Friends of JCHC: Steve Engle, Chair,** announced that Katy Ordway is now the Treasurer of the Friends group. She will also assist with the Friends’ Social Media site. John Steinle mentioned that Mark Dodge, now a Jeffco resident, might be interested in working with the group.

- **Historical Preservation & Landmarks Committee: Richard Scudder, Chair,** reported that the committee met and reviewed their ongoing responsibilities, as well as suggested projects and their priorities. A timeline was established, and responsibilities assigned. The suggested projects included: Priority 1: (1) Working with Open Space on cultural resource management topics (Dan and Scott) (2) Maintaining contact with the Golden Preservation Group (Rick) (3) Reviewing the Cultural Resource Survey to identify remaining landmark candidates (Cynthia and Dan) (4) Proposing new landmarks (All) Priority 2: (5) Contact History Colorado regarding Cultural Resource Survey update (Dick), (6) Develop criteria and list of Endangered Places in Jeffco (John) (7) Develop marketing plan (Scott and Cynthia) (8) Explore registering / restoring endangered place; pursue more landmark nominations / restoration projects (Scott and Cynthia). Priority 3: Designation of Apex Inn, Magic Mountain Playhouse, and Magic Mountain Railroad Trestle (If and when acquired by Jeffco).
- **Nominating Committee: Cynthia Shaw:** No report.
- **Publications Committee: Carla Opp and Bonnie Scudder, Co-Chairs** announced that this committee will meet on February 2nd. They highlighted the meeting agenda, which includes discussion of the theme(s), priorities for the JCHC 2021 Work Plan, Publications Committee Positions and Tasks and the Writers Guidelines Packet for *Historically Jeffco* Magazine. The committee will schedule a Zoom meeting with Kayla Gabehart, HJ Editor for 2021, after they meet.
- **Social Media, PR, and Technology Committee: Carla Opp and Dick Scudder, CoChairs,** discussed tasks to accomplish in 2021. They include: (1) Update web page and develop work flow. Carla will update from 2020; Dick will transfer info from Word Press; (2) Social Media Content: Landmarks for YouTube, Facebook, Instagram; Facebook- Continue to use content from 2020 HJ; share all YouTube videos; share other Jeffco Historical organizations' content. Tag historical organizations and partners in photos to garner new followers and "friends" on facebook. (3) PR: Communicate press releases and PR info with Brittany Gada to share with Jeffco PR. Sharing resources with Open Space will be explored. JCHC Distribution lists will be used to share information regarding YouTube videos, and Symposium and Hall of Fame events. Share above information with list of local / community newspapers. (4) Tech Support: Symposium and Hall of Fame Videos- (5) Other: Scott Crotzer will research WeVideo.
- **Special Projects Committee: Bonnie Scudder, Chair,** shared that this committee will be meeting later in the week via Zoom to discuss projects, their current status, and to plan for the completion of the Judges Wall Project. Cynthia Shaw mentioned that a possible future special project could involve youth who could be taught how to repurpose logs obtained through sustainability projects.

Pergolas could be built in the Administration Building (third floor lobby area) could be built to feature JCHC's historic poster displays.

V. Informal Reports

- **Reports on Local Organizations:** John Steinle recommended the Tesoro Virtual Lecture Series. John also mentioned the "Plantation Ruins" as a possible future field trip site for JCHC. It was a ranch that was inhabited by a freed Black family after the Civil War. Scott Crotzer mentioned that he is working on an inventory for Open Space. Rick Gardner has provided a survey of the Apex Inn for national historic landmark designation purposes. Lee Katherine Goldstein mentioned that CPI is offering some very good early sessions.
- **Calls for Social Media or Marketing Items:** Content, content, content.

VI. NEXT MEETING: Monday, March 1, 2021, from 2:00-4:00 pm, via Zoom.

ADJOURNMENT: On a motion by Steve Engle, which was seconded by Carla Opp, the meeting was adjourned at 3:22 pm.

Respectfully submitted,

Bonnie E. Scudder, Secretary