

STAFF BRIEFINGS and WORK SESSIONS

November 18, 2020

2:00 p.m.

WebEx Events Virtual Meeting

Join our virtual meeting via WebEx

<https://jeffco.webex.com/jeffco/onstage/g.php?MTID=ef47d54cccc2df33e377615787965b33e>

Select the "Join by Browser" option

You can also join by telephone:

Dial +1-408-418-9388; enter the meeting access number when prompted **146 081 7717**

The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Briefing Items

1. Approval of Colorado Department of State Grant for Ballot Printing and Mailing - Clerk and Recorder - Elections Cody Swanson
Carrie Kellogg

Reports - Commissioners, County Manager and County Attorney

Executive Session

- Child Fatality Investigation Report Review - Confidential pursuant to C.R.S. 24-6-402(4)(c) based on confidential provisions in C.R.S. 26-1-139(5)(e) and privilege provided under C.R.S. 26-1-139(5)(d) - 30 minutes
- Litigation Update Non-Sheriff - Legal Advice C.R.S. 24-6-402(4)(b) - 30 minutes
- Westernaires - Advice to Negotiators C.R.S. 24-6-402(4)(e) and Legal Advice C.R.S. 24-6-402(4)(b) - 10 minutes
- Jefferson Parkway Public Highway Authority - Advice to Negotiators C.R.S. 24-6-402(4)(e) and Legal Advice C.R.S. 24-6-402(4)(b) - 10 minutes
- Legal Update - Legal Advice C.R.S. 24-6-402(4)(b) - 10 minutes

Adjourn

County Manager/BCC Admin Staff

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Work Sessions - No Agenda Items

Jefferson County does not discriminate based on race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8560. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

**HEARING, STAFF BRIEFINGS and WORK SESSIONS
November 17, 2020 and November 18, 2020**

November 17, 2020 Hearings		Total Estimated Time: 8 hours including lunch break
8:00	12:00	Public Hearings
12:00	12:30	Lunch Break
12:30	4:00	Public Hearing

November 18, 2020 Briefing Items		Total Estimated Time: 5 minutes
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Begin	End	Agenda No.	Title
2:00	2:05	1.	Approval of Colorado Department of State Grant for Ballot Printing and Mailing
		2.	
		3.	
		4.	
		5.	

Reports - The Board Chair may move Reports to earlier if time permits:		Total Estimated Time: 5 minutes
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2:05			Commissioners
			County Manager
	2:10		County Attorney

Executive Session		Total Estimated Time: 1 hour 25 minutes
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Begin	End	Title
2:10	2:40	Child Fatality Investigation Report Review - Confidential pursuant to C.R.S. 24-6-402(4)(c) based on confidential provisions in C.R.S. 26-1-139(5)(e) and privilege provided under C.R.S. 26-1-139(5)(d)
2:40	3:10	Litigation Update Non-Sheriff - Legal Advice C.R.S. 24-6-402(4)(b)
3:10	3:20	Westernaires - Advice to Negotiators C.R.S. 24-6-402(4)(e) and Legal Advice C.R.S. 24-6-402(4)(b)
3:20	3:30	Jefferson Parkway Public Highway Authority - Advice to Negotiators C.R.S. 24-6-402(4)(e) and Legal Advice C.R.S. 24-6-402(4)(b)
3:30	3:35	Legal Update - Legal Advice C.R.S. 24-6-402(4)(b)

County Manager/BCC Admin Staff - The Board Chair may move to earlier if time permits:		Total Estimated Time: 1 hour
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3:35	4:05	BCC/County Manager
4:05	4:35	BCC/Admin. Staff

Work Sessions: No items - Next Work Session Scheduled for January of 2021

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER
Approval of Colorado Department of State Grant for Ballot
Printing and Mailing– Clerk & Recorder (Elections Division)
November 18, 2020

For Information For Discussion/Board Direction Consent to
 Place on Business/
 Hearing Agenda

Issue: Approval of a \$106,885.57 grant from the Colorado Department of State (“CDOS”) for the reimbursement of costs for printing, inserting, and mailing ballots during the June 30th, 2020 state primary due to the COVID-19 public health emergency.

Background: As authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), and due to the ongoing COVID-19 public health emergency, CDOS is providing reimbursement funds for the printing and mailing of ballots in the June state primary election, to support county election operations and ensure the timely and efficient delivery of ballots.

Discussion: To assist counties in successfully mailing to all individuals in the most timely manner, the Coronavirus Aid Relief and Economic Security Act (CARES Act) provides for CDOS to make grants from the Federal Assistance Fund to reimburse counties for the costs associated with ballot mailing, establishing new drop boxes, and other equipment and costs.

Fiscal Impact: This is a one-time request for an increase in appropriations in the amount of \$106,885.57. \$42,754.23 of the total are from state funds and \$64,131.34 are federal. All expenses will be offset by revenue received through this grant. No local match is required.

Revenue Limits Impact: yes no

The grant funds are federal CARES Act funds passed through the state and therefore do not impact TABOR fiscal year spending limits.

Recommendations: That the Board of County Commissioners approves the Jefferson County Clerk & Recorder’s acceptance of \$106,885.57 in grant funds from the Colorado Department of State, and directs that the grant funds be included in a future supplemental appropriation to the Clerk & Recorder Elections Budget.

Originator: Cody Swanson C&R/Elections x8108

Contacts for Additional Information: Cody Swanson C&R/Elections x8108 or Carrie Kellogg C&R/Admin x8106