



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: Mary Kay Provaznik
TAC Vice-Chair: David Van Dellen

Board Agenda

Chatfield Watershed Authority Board Meeting

November 16, 2020

3:00 p. m. – 5:00 p. m.

GoToMeeting

Chatfield WA Nov. 16 Board Meeting

Mon, Nov 16, 2020 3:00 PM - 5:00 PM (MST)

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3:00 p.m.

Authority Board Call to Order

- Introductions
- TAC Member disclosures

Action Items/Recommendation to Board (3:05 pm – 3:30 pm)

Mary Kay Provaznik & David Van Dellen

A. Approval of Agenda

B. Approval of September 21, 2020 Meeting Minutes (*Attachment 1*)

C. Review/Approval of Invoices for Payment - The table summarizes the invoices included in the TAC packet. (*Attachments 2 – 12*)

- Hughes & Stuart Budget Exceedance
- Colorado Watershed Assembly at 81% 3rd Q

Invoices < \$5,000 and within Budget and Scope (Manager's Approval)	
Hughes & Stuart Inv# 2020058, 11/15/2020 - CWA Web Maintenance	\$625.00
Chartrand Law Invoice #CWA-0005, October 2020	\$750.00
TWS Financial Inc., Inv# 19747, September	\$1,000.00
Chartrand Law Inv# Pine Canyon-0002, October	\$1,050.00
2_Chartrand_20.09.30 CWA INVOICE August 2020 #CWA-0003	\$1,125.00

Chartrand Law Invoice #CWA-0004, September 2020	\$1,225.00
RESPEC Inv# 0920-237, September	\$2,550.00
RESPEC Inv# 0920-240, Pine Canyon, September	\$3,920.00
Lynker Inv# S1005858, 09/30/20 Chatfield Watershed	\$4,720.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
Chartrand Law Inv# Pine Canyon-0001, September	\$6,625.00
CO Watershed Assembly, Chatfield 3Q Inv# 2020_2020 016	\$10,445.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

D. Action Memorandum - Proposed 2021 Chatfield Watershed Authority Budget (*Attachments 13-15*)

Discussion Items (3:30 pm – 3:45 pm)

A. 2021 CWA Meeting Schedule (*Attachment 16*)

Technical Updates (3:45 pm – 4:55 pm)

A. Technical Member Updates

- a) RESPEC (Alan Leak)
 - i) Pine Canyon Water and Sanitation District – Phosphorus Trade Application and Pine Canyon Water Reclamation Facility Site Application - Status Report (*Attachments 17 & 18*)
 - ii) WQ Update (*Attachments 19-21*)
- b) Other Member

B. Manager’s Update (Diane Kielty)

- a) Contract Extensions
 - i) Colorado Watershed Assembly Contract
 - ii) Chartrand Law, LLC Contract
 - iii) TWS Contract
 - iv) Lynker Contract
- b) Hughes & Stuart Contract Status
 - i) December 15 Deadline
- c) Board Election Updates

C. Regulatory / Legal (Laura Chartrand)

- a) Triennial Review Update (*Attachment 22*)

D. Financial Recap

- a) September 2020 Financial Summary (*Attachment 23*)

Upcoming Meetings (4:55 pm – 5:00 pm)

A. Next Scheduled TAC Meetings:

- a) Tuesday, December 1st, 2020: 2:00 – 4:00 p.m., GoToMeeting Virtual

B. Next Scheduled Board Meeting:

- a) TBD

Attachments

- Attachment 1* – Draft Board Meeting Minutes September 21, 2020
- Attachment 2* – Hughes_Stuart invoice_11_15_2020_2020058-CWA Web Maintenance
- Attachment 3* – Chartrand October Invoice_20.11.03 CWA INVOICE October 2020 #CWA-0005
- Attachment 4* – Inv_19747_from_TWS_FINANCIAL_INC._5196
- Attachment 5* – Chartrand_20.11.03 Pine Canyon Application INVOICE October 2020 #PCA-0002
- Attachment 6* – Chartrand_20.09.30 CWA INVOICE August 2020 #CWA-0003
- Attachment 7* – Chartrand Law_20.10.15 CWA INVOICE September 2020 #CWA-0004
- Attachment 8* – RESPEC Inv 0920_237_September_3867-CWA
- Attachment 9* – RESPEC_Pine Canyon_3970.02-CWA-INV-30SEP20
- Attachment 10* – Lynker_Inv S1005858_09 30 20 Chatfield_Watershed
- Attachment 11* – Chartrand Law_20.10.15 Pine Canyon Application INVOICE September 2020 #PCA-0001
- Attachment 12* – CO Watershed Assembly_Chatfield 3Q Invoice 2020_2020 016
- Attachment 13* – 2021 Budget Proposal_CWA_BOARD ACTION MEMORANDUM_11_16_2020
- Attachment 14* – Chatfield Watershed Authority Budget Planning Workbook 2021-2023 For info only 11-3-2020
- Attachment 15* – Proposed CWA 2021 Budget_9_14_2020_20200914134512
- Attachment 16* – Chatfield Watershed Authority Schedule 2021_v1
- Attachment 17* – CDPHE to Pine Canyon Response_COUT Site Location - Request for Info 10-27-2020 A
ES.20.SA.05399
- Attachment 18* – Pine Canyon SA and Trade App Hold Request
- Attachment 19* – Phosphorus Concentration Flows and Loadings_Thru September 2020
- Attachment 20* – TP and Chl_Thru September
- Attachment 21* – Chatfield WA TAC Appointment Form_2020_Fillable
- Attachment 22* – Regulation 73 Triennial Review
- Attachment 23* – Financial Summary September_20201028082115