



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: Mary Kay Provaznik
TAC Vice-Chair: David Van Dellen

TAC Agenda

Chatfield Watershed Authority Technical Advisory Committee (TAC) Meeting

N o v e m b e r 1 0 , 2 0 2 0

2:00 p. m. – 4:00 p. m.

GoToMeeting

Chatfield WA Nov. 10 TAC Meeting

Tue, Nov 10, 2020 2:00 PM - 4:00 PM (MST)

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/315968229>

You can also dial in using your phone.

United States: +1 (571) 317-3112

Access Code: 315-968-229

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/315968229>

TAC meeting packets will be available at www.chatfieldwatershedauthority.org

- 2:00 p.m. Authority TAC Call to Order**
- Introductions
 - TAC Member disclosures

Action Items/Recommendation to Board (2:05 pm – 2:30 pm)

Mary Kay Provaznik & David Van Dellen

A. Approval of Agenda

B. Approval of October 6, 2020 TAC Meeting Minutes (*Attachment 1*)

C. Review/Approval of Invoices for Payment - The table summarizes the invoices included in the TAC packet. (*Attachments 2 – 11*)

- a) Hughes & Stuart Budget Exceedance
- b) Colorado Watershed Assembly at 81% 3rd Q

Invoices < \$5,000 and within Budget and Scope (Manager's Approval)	
Hughes & Stuart Inv# 2020058, 11/15/2020 - CWA Web Maintenance	\$625.00
Chartrand Law Invoice #CWA-0005, October 2020	\$750.00
TWS Financial Inc., Inv# 19747, September	\$1,000.00
Chartrand Law Inv# Pine Canyon-0002, October	\$1,050.00
Chartrand Law Invoice #CWA-0004, September 2020	\$1,225.00

RESPEC Inv# 0920-237, September	\$2,550.00
RESPEC Inv# 0920-240, Pine Canyon, September	\$3,920.00
Lynker Inv# S1005858, 09/30/20 Chatfield Watershed	\$4,720.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
Chartrand Law Inv# Pine Canyon-0001, September	\$6,625.00
CO Watershed Assembly, Chatfield 3Q Inv# 2020_2020 016	\$10,445.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

D. Action Memorandum - Proposed 2021 Chatfield Watershed Authority Budget (*Attachments 12-14*)

Discussion Items (2:30 pm – 3:00 pm)

- A. Watershed Modeling Presentation – Lynker (*Attachment 15*)
- B. 2021 CWA Meeting Schedule

Technical Updates (3:00 pm – 3:55 pm)

A. Technical Member Updates

- a) RESPEC (Alan Leak)
 - i) Pine Canyon Water and Sanitation District – Phosphorus Trade Application and Pine Canyon Water Reclamation Facility Site Application - Status Report (*Attachments 16 & 17*)
 - ii) WQ Update (*Attachments 18-20*)
- b) Other Member

B. Manager’s Update (Diane Kielty)

- a) Contract Extensions
 - i) Colorado Watershed Assembly Contract
 - ii) Chartrand Law, LLC Contract
 - iii) TWS Contract
- b) Hughes & Stuart Contract Status
 - i) Website Hosting Options Committee
- c) Lynker Contract Extension
- d) Board Election Update
- e) TAC Representative Forms Request (*Attachment 21*)

C. Regulatory / Legal (Laura Chartrand)

- a) Chartrand Law Scope of Work Update
- b) Reg. 22 and Reg. 73 Update
- c) Triennial Review Update

D. Financial Recap

- a) September 2020 Financial Summary (*Attachment 22*)

E. Motion to enter into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving legal advice regarding the Pine Canyon Water and Sanitation District Phosphorus Trade and Site Application for the Pine Canyon Water Reclamation Facility.

Upcoming Meetings (3:55 pm – 4:00 pm)

A. Next Scheduled TAC Meetings:

a) Tuesday, December 1st, 2020: 2:00 – 4:00 p.m., GoToMeeting Virtual

B. Next Scheduled Board Meeting:

a) Monday, November 16th, 2020: 3:00-5:00 p.m., GoToMeeting Virtual

4:00 p.m. Adjournment of Meeting

Attachments

- Attachment 1* – Draft TAC Meeting Minutes October 6, 2020
- Attachment 2* – Hughes_Stuart invoice_11_15_2020_2020058-CWA Web Maintenance
- Attachment 3* – Chartrand October Invoice_20.11.03 CWA INVOICE October 2020 #CWA-0005
- Attachment 4* – Inv_19747_from_TWS_FINANCIAL_INC_5196
- Attachment 5* – Chartrand_20.11.03 Pine Canyon Application INVOICE October 2020 #PCA-0002
- Attachment 6* – Chartrand Law_20.10.15 CWA INVOICE September 2020 #CWA-0004
- Attachment 7* – RESPEC Inv 0920_237_September_3867-CWA
- Attachment 8* – RESPEC_Pine Canyon_3970.02-CWA-INV-30SEP20
- Attachment 9* – Lynker_Inv S1005858_09 30 20 Chatfield_Watershed
- Attachment 10* – Chartrand Law_20.10.15 Pine Canyon Application INVOICE September 2020 #PCA-0001
- Attachment 11* – CO Watershed Assembly_Chatfield 3Q Invoice 2020_2020 016
- Attachment 12* – 2021 Budget Proposal_CWA_BOARD ACTION MEMORANDUM_11_16_2020
- Attachment 13* – Chatfield Watershed Authority Budget Planning Workbook 2021-2023 For info only 11-3-2020
- Attachment 14* – Proposed CWA 2021 Budget_9_14_2020_20200914134512
- Attachment 15* – Chatfield Modeling Scenarios - draft memo - 20201006
- Attachment 16* – CDPHE to Pine Canyon Response_COUT Site Location - Request for Info 10-27-2020 A
ES.20.SA.05399
- Attachment 17* – Pine Canyon SA and Trade App Hold Request
- Attachment 18* – Phosphorus Concentration Flows and Loadings_Thru August
- Attachment 19* – TP and Chl
- Attachment 20* – Chatfield Reservoir 2019-2020
- Attachment 21* – Chatfield WA TAC Appointment Form_2020_Fillable
- Attachment 22* – Financial Summary September_20201028082115