

**STAFF BRIEFINGS and WORK SESSIONS  
September 29, 2020  
WebEx Events Virtual Meeting**

Join our virtual meeting via WebEx

<https://jeffco.webex.com/jeffco/onstage/g.php?MTID=e67eee9fd4c087d9e9fbe509b0773f3f2>

Select the "Join by Browser" option

You can also join by telephone:

Dial +1-408-418-9388; enter the meeting access number when prompted **146 556 1356**

**\*\*Please Note Meetings Will Not Begin Prior to 11:00 am\*\***

All items on this agenda are scheduled for after Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

**Briefing Items**

- |   |                                      |
|---|--------------------------------------|
| 1. Coroner - CDC Mini Grant<br>5 minutes                          | Annette Cannon                       |
| 2. Amendment to CARES Act Funding IGA's with Cities<br>10 minutes | Stephanie Corbo<br>Kourtney Hartmann |

**Reports - Commissioners, County Manager and County Attorney**

**Executive Session**

- Windell Workers Compensation Claim - Legal Advice C.R.S. 24-6-402(4)(b) - 10 minutes
- CARES Act Funding - Budget Transfers - Legal Advice C.R.S. 24-6-402(4)(b) - 45 minutes
- Legal Update - Legal Advice C.R.S. 24-6-402(4)(b) - 5 minutes

**Adjourn**

**Lunch Break (12:30 pm or as directed for by the Chairman)**

**County Manager/BCC Admin Staff**

**1:00 pm**

Join our virtual meeting via WebEx

<https://jeffco.webex.com/jeffco/onstage/g.php?MTID=ea66d4ae0618716c046ae891d869ce28c>

Select the "Join by Browser" option

You can also join by telephone: Dial +1-408-418-9388; enter the meeting access number when prompted **146 780 9849**

**Work Sessions - No Agenda Items**

**STAFF BRIEFINGS and WORK SESSIONS  
September 29, 2020**

<b>Hearings</b>		<b>Total Estimated Time: 3 Hours</b>
8:00	11:00	

<b>Briefing Items</b>	<b>Total Estimated Time: 15 minutes</b>
-----------------------	---

Begin	End	Agenda No.	Title
11:00	11:05	1.	Coroner - CDC Mini Grant
11:05	11:15	2.	Amendments to CARES Act Funding IGA's with Cities
		3.	
		4.	
		5.	

<b>Reports - The Board Chair may move Reports to earlier if time permits:</b>	<b>Total Estimated Time: 5 minutes</b>
---	--

11:15			Commissioners
			County Manager
	11:20		County Attorney

<b>Executive Session</b>	<b>Total Estimated Time: 1 hour</b>
--------------------------	-------------------------------------

Begin	End	
11:20	11:30	Windell Workers Compensation Claim - Legal Advice C.R.S. 24-6-402(4)(b)
11:30	12:15	CARES Act Funding - Budget Transfers - Legal Advice C.R.S. 24-6-402(4)(b)
12:15	12:20	Legal Update - Legal Advice C.R.S. 24-6-402(4)(b)
<b>12:20</b>	<b>1:00</b>	<b>Lunch Break (as directed for by the Chairman)</b>

<b>County Manager/BCC Admin Staff - The Board Chair may move to earlier if time permits:</b>	<b>Total Estimated Time: 1 hour 15 minutes</b>
--	--

1:00	1:45	BCC/County Manager
1:45	2:15	BCC/Admin. Staff

**Work Sessions: No items - Next Work Session Scheduled for October 20, 2020**

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**  
**Coroner - CDC Mini Grant**  
**September 29, 2020**

For Information       For Discussion/Board Direction       Consent to  
Place on Business/  
Hearing Agenda

**ISSUE:** The Jefferson County Coroner’s Office requires approval of a grant award from the Centers for Disease Control (CDC) passed through the Colorado Department of Public Health and Environment (CDPHE) in the amount not exceeding \$5,000.

**BACKGROUND:** This federal pass-through grant is to provide funding for toxicology testing for Colorado coroner and medical examiners. The CDC awarded the Overdose Data to Action grant to the Colorado Department of Public Health and Environment (CDPHE). The grant is to support a project to improve the surveillance of overdose deaths in Colorado by increasing the ability of local coroners and the medical examiner in Denver City and County to accurately determine and report to the state the number of deaths due to overdose.

**DISCUSSION:** The Jefferson County Coroner’s Office requires approval of this grant award and approval to supplement the 2020 Budget.

**FISCAL IMPACT:** This is a Federal grant in the amount up to \$5,000 for the General Fund. The grant period is January 1, 2020, to August 31, 2022. The Coroner anticipates completing the grant criteria by December 31, 2020.

**Revenue Limits Impact:**    yes    no

There is no TABOR impact as this is a Federal pass-through grant.

**RECOMMENDATIONS:** The BCC authorizes that this grant award be placed on a future consent agenda to accept the grant funding, authorize the Chairman’s execution of all documentation in connection with the grant award required to be executed by the BCC and to direct that the awarded funds be included in a supplemental appropriation to the Coroner’s Office Budget.

**ORIGINATOR:**

Annette Cannon, Coroner, Ext. 6481

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**  
**Amendment to CARES Act IGAs with Cities**  
**September 29, 2020**

For Information       For Discussion/Board Direction       Consent to  
 Place on Business/  
 Hearing Agenda

**Issue:** The intergovernmental agreements for CARES Act funding with the cities need to be amended to address several items that have arisen since the agreements were first signed in May of 2020.

**Background:** The County received \$101.7 million dollars in CARES Act funding from the US Treasury. Shortly after receipt of the funds, the County entered into intergovernmental agreements with most of the incorporated cities and towns within Jefferson County to distribute a portion of the CARES Act funding to those jurisdictions. These agreements were completed in early May 2020 and since that time additional guidance has been received regarding the use of CARES Act funding and County staff is recommending several changes to the IGAs.

**Discussion:** The following changes are proposed to the IGA:

1. Audit Compliance. Our CARES Act consultant recommends additional language be added to the IGAs for compliance with CARES Act reporting and audit around subrecipients.
2. Extend September Deadline. The deadline for the expenditure of funding was originally set for September 1, 2020. Staff is proposing to push that deadline back to November 1, 2020 to allow the cities to maximize their distributions before the County requests the money back.
3. Additional Funding Requests. Some cities have inquired about receiving additional CARES Act funding. Staff is amenable to the requests but wants to ensure that all the funding is expended by the December 30<sup>th</sup> deadline. As a result, staff is proposing to add to the IGA amendment that cities may request additional CARES Act funding after they have expended 75% of their existing CARES Act funding. Note: Any additional approval for funding would still need to be approved by the Board.
  - a. Wheat Ridge Funding Request. Wheat Ridge has submitted expenses showing they have spent at least 75% of their existing CARES Act funding. As a result, Wheat Ridge would like to

request an additional \$250,000 of CARES Act funding for additional business grants within the City of Wheat Ridge. Staff supports this request because Wheat Ridge has demonstrated the ability to spend funds by year-end and the city has an increased need for business support within their community. Wheat Ridge received just under \$2.5 million in CARES Act funding with the original IGA. This is an additional request for funding and would come from the unallocated CARES Act funds.

**Fiscal Impact:** The IGA Amendments would have no immediate fiscal impact, except for the Wheat Ridge Amendment which would include \$250,000 in additional CARES Act funding. All the expenses would be offset by CARES Act funding.

**Revenue Limits Impact:** yes no

This is federal funding from the CARES Act and does not impact TABOR.

**Recommendations:** Staff recommends that the Board approve the amendments to the existing IGAs for CARES Act funding with the cities as described above. As with when the agreements were originally approved, the Board will approve one resolution addressing approval of all the amendments and the agreements will be signed as the cities obtain their approval of the same.

**Originator:** Stephanie Corbo, Director of Strategy, Innovation and Finance

**Contacts for Additional Information:** Mary O'Neil and Gloria Overholt, CARES Act team and Strategy, Planning and Analysis; Kourtney Hartmann, County Attorney's Office