



**JEFFERSON**  
COUNTY COLORADO

**STAFF BRIEFINGS and WORK SESSIONS**

**Hybrid Meeting**

**AGENDA**

**September 27, 2022, Immediately Following Hearings**

**BCC Boardroom, 5<sup>th</sup> Floor and WebEx Virtual Platform**

Join our virtual meeting via WebEx

<https://jeffco.webex.com/jeffco/onstage/g.php?MTID=ef5d62c0318e0c471cc7457783bdb7259>

**Event Password: mtJrwp83PK4**

Select the "Join by Browser" option

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**Access Code/Event Number: 2492 528 4099**

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	<b>Pages</b>
<b>1. Briefing Items</b>	
<b>1.1. Sheriff Requests Grants presented by Chief Prata</b>	<b>3</b>
<ul style="list-style-type: none"><li>• 2022 Edward Byrne Memorial Justice Assistance Formula Grant for Lifetrak Program</li><li>• State's Mission for Assistance in Recruiting and Training (SMART) Grant</li><li>• Aftermath Grant for Law Enforcement Chaplains and Victim Services</li></ul>	
15 minutes	
<b>1.2. Human Services Update presented by Gayle Perryman</b>	<b>9</b>
<ul style="list-style-type: none"><li>• 2023 Early Head Start/Head Start Grant</li></ul>	
10 minutes	
<b>2. Reports</b>	
Commissioners	
County Manager	
County Attorney	
<b>3. Executive Session</b>	

**3.1. Jefferson Parkway Public Highway Authority -  
Advice to Negotiators C.R.S. 24-6-402-(4)(e) and  
Legal Advice C.R.S. 24-6-402-(4)(b)  
10 minutes**

**3.2. Legal Update - Legal Advice C.R.S. 24-6-402-  
(4)(b)  
10 minutes**

**4. Adjourn**

**5. Work Sessions - No Agenda Items**

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER  
2022 Edward Byrne Memorial Justice Assistance Formula Grant for  
the Lifetrak Program  
September 27, 2022**

For Information                     
  For Discussion/Board Direction                     
  Consent to Place on Business/  
Hearing Agenda

**ISSUE:** The Jefferson County Sheriff’s Office (JCSO) requires approval and ratification from the Board of County Commissioners (BCC) to submit a grant application to the U.S. Department of Justice for the 2022 Edward Byrne Memorial Justice Assistance Formula Grant administered through the City of Lakewood in the amount of \$22,000 for our Lifetrak Program.

**BACKGROUND:** The Lifetrak Program has been existence for over ten years. We use grant funding to employ a part-time employee to administer the program. A family member or caregiver of an Alzheimer’s or Autistic patient contacts the Jefferson County Sheriff’s Office to request enrollment in the Lifetrak program. The Employee then meets with the caregiver and fits the participant for a personalized wristband that emits a tracking signal 24 hours a day over several miles. If the participant ever goes, missing the Caregiver notifies JCSO and a search and rescue team responds to the call and uses a mobile locator tracking system to find the participant.

**DISCUSSION:** The JCSO uses formula funding provided from the U.S. Department of Justice through the Edward Byrne Memorial Justice Assistance Grant, passed through the City of Lakewood to administer the program. The funding will be available for use 1/1/23 – 9/30/25; however, the funding will be spent before the end of the grant period. JCSO will use the funding to cover the salary and associated payroll taxes of the part-time Employee, and to purchase supplies such as batteries, a tracking receiver, transmitter and bonding.

**FISCAL IMPACT:** There is no match requirement. The grant funds are Federal funds for the General Fund. The amount of \$22,000 will be supplemented to the Sheriff’s Office 2023 budget.

- Year of impact: 2023
- TABOR impact: No, this is Federal funding
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-Time Funding grant
- General Fund impact: Yes
- Staffing impact: No
- ARPA impact: No
- Match requirements: No Match Required
- Mandate/Contractual obligation: N/A

**Revenue Limits Impact:**  **yes**  **no**

There is no impact to the County's FY2023 TABOR Fiscal Year Spending Limit, the revenue is a federal grant.

**SPA Review:** Support, no concerns.

**Facilities Review:** Does not apply, no fiscal impact

**BIT Review:** Does not apply, no fiscal impact

**Fleet Review:** Does not apply, no fiscal impact

**Human Resources Review (new FTE only):** Does not apply, no fiscal impact

**RECOMMENDATIONS:** The BCC approves the placement on a future Consent Agenda for approval and ratification of the submission of the grant by the Jefferson County Grants Specialist, authorization for the Sheriff to execute the agreement and any other grant documentation required to be executed by the BCC, and to direct that the awarded funds be included in a supplemental appropriation to the Sheriff's Office 2023 Budget.

**ORIGINATOR:**

Jessica Parivar, JCSO Grants Specialist, Ext. 5311

**CONTACTS FOR ADDITIONAL INFORMATION:**

Sgt. Jesse Daniel, JCSO Emergency Management, Ext. 4949

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**  
**State's Mission for Assistance in Recruiting and Training (SMART)**  
**Grant Program**  
**September 27, 2022**

For Information       For Discussion/Board Direction       Consent to  
Place on Business/  
Hearing Agenda

**ISSUE:** The Jefferson County Sheriff's Office (JCSO) requires approval and ratification from the Board of County Commissioners (BCC) to submit a state grant application to the Division of Criminal Justice (DCJ), in the amount of \$200,000 for one grant funded FTE, overtime funding for one currently employed FTE, the costs of advertising, brochures, and swag in both English and Spanish to aid in recruiting of more diversified candidates.

**BACKGROUND:** The State's Mission for Assistance in Recruiting and Training (SMART) grant program provides grant funding to law enforcement agencies to increase the number of P.O.S.T. certified and non-certified law enforcement officers who are representative of the communities they serve.

**DISCUSSION:** The State of Colorado is encouraging Law Enforcement Agencies to increase the diversity of their staff to better reflect the diversity of the communities they serve. This grant will fund one bi-lingual recruiter to serve as the first point of contact to applicants. We will also use this funding to increase our social media presence, to place radio and newspaper ads targeting populations not usually reached, and to print flyers and posters to be used as advertising during job fairs and community events.

**FISCAL IMPACT:** There is no match requirement. This is a State grant in the amount up to \$200,000 for the General Fund. The grant period is January 1, 2023 to June 30, 2024.

- Year of impact: 2023, 2024
- TABOR impact: Yes
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-Time Funding grant
- General Fund impact: Yes
- Staffing impact: Yes, 1 grant funded FTE
- ARPA impact: No
- Match requirements: No Match Required
- Mandate/Contractual obligation: N/A

**Revenue Limits Impact:** yes      no

There is an impact to the FY2023 TABOR Fiscal Year Spending Limit up to \$200,000, because the revenue is a state grant.

**SPA Review:** Support, no concern.

**Facilities Review:** Does not apply, no fiscal impact

**BIT Review:** Does not apply, no fiscal impact

**Fleet Review:** Does not apply, no fiscal impact

**Human Resources Review (new FTE only):** Support with no concerns.

**RECOMMENDATIONS:** The BCC approves the placement on a future Consent Agenda for approval and ratification of the submission of the application by the Jefferson County Sheriff's Office Grants Specialist, authorization for the Sheriff to execute the grant agreement and any other grant documentation required to be executed, and to direct that the awarded funds be included in a supplemental appropriation to the Sheriff's Office Budget.

**ORIGINATOR:**

Jessica Parivar, JCSO Grants Specialist, Ext. 5311

**CONTACTS FOR ADDITIONAL INFORMATION:**

Andrea Brun, Recruiting Manager, Ext. 5123

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**  
**Aftermath Grant Application and Acceptance for Law**  
**Enforcement Chaplains and Victim Services**  
**September 27, 2022**

For Information                       For Discussion/Board Direction                       Consent to  
Place on Business/  
Hearing Agenda

**ISSUE:** The Jefferson County Sheriff’s Office (JCSO) requires approval and ratification from the Board of County Commissioners (BCC) to submit a grant application to Aftermath for the total amount of \$1,500. \$500 for Law Enforcement Chaplains and \$1,000 for victim services advocates.

**BACKGROUND:** The Law Enforcement Chaplains would like to create grief boxes to give to employees experiencing a loss or death. The Victim Services unit would like to purchase clothes to give to victims of crime and the purchase of art supplies and promotional materials to create a community art show.

**DISCUSSION:** Aftermath, a private company that specializes in trauma cleaning and biohazard removal is offering \$500 grants to Chaplains and Victim Advocates who offer emotional and spiritual support, provide victims’ right information, and find trusted community resources to help victims start the healing process. Aftermath would like to recognize these heros by offering \$500 grants. If awarded Law Enforcement Chaplains and Victim Services would use the funds to create grief boxes, purchase clothes to give to victims of crime, and a community art show.

**FISCAL IMPACT:** There is no match requirement. The grant funds are Private funds for the Patrol Fund. The grant is a pre-paid grant which is estimated to be awarded for a total of \$1,500 in September 2022. The amount of \$500 will be supplemented to the Law Enforcement Chaplains budget and the amount of \$1,000 will be supplemented to the Victim Services 2022 budget.

- Year of impact: 2022
- TABOR impact: No, this is private funding
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-Time Funding grant
- General Fund impact: No
- Staffing impact: No
- ARPA impact: No
- Match requirements: No Match Required
- Mandate/Contractual obligation: N/A

**Revenue Limits Impact:**  **yes**  **no**

There is no impact to the County’s TABOR Fiscal Year Spending Limit; private organization grant revenue is exempt from TABOR.

**SPA Review:** Support, no concern.

**Facilities Review:** Does not apply, no fiscal impact

**BIT Review:** Does not apply, no fiscal impact

**Fleet Review:** Does not apply, no fiscal impact

**Human Resources Review (new FTE only):** Does not apply, no fiscal impact

**RECOMMENDATIONS:** The BCC approves the placement on a future Consent Agenda for approval and ratification of the submission of the grant by the Jefferson County Grants Specialist and Victim Services Advocates, authorization for the Sheriff to execute the agreement and any other grant documentation required to be executed by the BCC, and to direct that the awarded funds be included in a supplemental appropriation to the Sheriff's Office Budget.

**ORIGINATOR:**

Jessica Parivar, JCSO Grants Specialist, Ext. 5311

**CONTACTS FOR ADDITIONAL INFORMATION:**

Reggie Marinelli, Lieutenant, Ext. 5852

Courtney Hill, Victim Advocate Supervisor, Ext. 5575



## **BOARD OF COUNTY COMMISSIONERS BRIEFING**

### **EXECUTIVE SUMMARY Jefferson County Human Services**

**September 27, 2022**

#### **2023 Early Head Start/Head Start Grant Approval**

##### **1. CONSENT TO PLACE ON BUSINESS/HEARING AGENDA:**

**ISSUE:** Jefferson County Head Start (JCHS) is seeking approval to apply for renewed funding for 2023 through the Department of Health and Human Services, Office of Head Start, Region VIII.

**RECOMMENDATIONS:** **That the Board of County Commissioners approves the submission of an application for the 2023 Jefferson County Head Start 5th year continuation grant in an amount of \$4,918,025 and acceptance of the grant if awarded.**

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## 2023 Early Head Start/Head Start Grant Approval

September 27, 2022

For Information

For Discussion/Board Direction

Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Jefferson County Head Start (JCHS) is seeking approval to apply for renewed funding for 2023 through the Department of Health and Human Services, Office of Head Start, Region VIII.

**Background:** JCHS is submitting an application for renewed funding for the fifth year of a five-year grant cycle. The projected award amount for the fiscal year beginning in January of 2023 is \$3,934,420 which includes \$40,417 for training and technical assistance. The non-federal share/county match amount is \$983,605 for a total award of \$4,918,025. These funds will allow JCHS to enroll and serve 346 eligible children and their families for infant and toddler care & preschool services from January 2023 through December 2023. Infants and toddlers ages 6 weeks to three years and young children ages three to five years living below the federal poverty level in Jefferson County, with the exception of the City of Lakewood, are eligible.

**Discussion:** JCHS program services promote the developmental growth of infants, toddlers, and young children ages three to five; support parents as their children's primary teachers, nurturers, and educators; help families achieve their identified goals; ensure families receive comprehensive education services and provide staff with education and training opportunities to ensure the delivery of high-quality services. Programming from January 2023 through December 2023 will be as follows: (a) JCHS will operate 8 full day preschool sessions, 5 preschool double sessions, one after school session and a year-round full day infant room and toddler room at the Arvada site; and (b) JCHS will operate two full day classroom sessions at the Wheat Ridge site.

### **Fiscal Impact:**

- Year of impact: 2023
- TABOR impact: No TABOR impact because the funds spent will recognize federal revenue
- Existing grant or project: Existing grant
- Requested in adopted budget: These are included in the 2023 Proposed Budget
- General Fund impact/Match requirements: Non-federal share/county match is projected to be \$983,605

**Revenue Limits Impact:** yes no

- There is no impact to the county's TABOR Fiscal Year Spending Limit because the revenue source is a federal grant.

**SPA Review:** Support with no concerns.

**Facilities Review:** No fiscal impact

**BIT Review:** Support with no concerns

**Fleet Review:** No fiscal impact

**Human Resources Review (new FTE only):** N/A

**Recommendations:** That the Board of County Commissioners approves the submission of an application for the 2023 Jefferson County Head Start 5<sup>th</sup> year continuation grant in an amount of \$4,918,025 and acceptance of the grant if awarded.

**Originator:** Gayle Perryman, Head Start Director (x7901)

**Contacts for Additional Information:** Mary Berg, Human Services Department Director (x4163)