



Authority Board Chair: Lesley Dahlkemper
 Authority Board Vice-Chair: Lora Thomas
 TAC Chair: Mary Kay Provaznik
 TAC Vice-Chair: David VanDellen

BOARD AGENDA

Chatfield Watershed Authority Board Meeting

September 21, 2020

3:00 p. m. – 5:00 p. m.

GoToMeeting

Chatfield WA TAC/Board Joint Meeting
 Mon, Sep 21, 2020 2:00 PM - 5:00 PM (MDT)
 Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/509898581>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 509-898-581

Board meeting packets will be available at www.chatfieldwatershedauthority.org

3:00 p.m.

CWA Board Call to Order

- Introductions – please sign in
- Board Disclosures

Board Action Items (3:05 – 3:25 p.m.)

A. Approval of Agenda

B. Approval of July 20, 2020 Board Meeting Minutes

- *Draft Chatfield Watershed Authority, July 20, 2020 Board Meeting Minutes - (Attachment 1)*

C. Approval or Ratification of Invoices for Payment - The table summarizes the invoices included in the Board packet that were approved by the Manager and/or TAC. Board ratification is required at quarterly Board meetings. *(Attachments 2 - 13)*

Invoices < \$5,000 and within Budget and Scope (Manager's Approval)	
Hughes & Stuart Marketing Invoice #2020047	\$540.00
Chartrand Law, LLC Invoice #CWA-0001, June	\$575.00
Chartrand Law, LLC Invoice #CWA-0001, July	\$825.00
Lynker invoice #S1005535, August	\$880.00
TWS Financial Inc. Invoice #19631, June	\$1,000.00
TWS Financial Inc. Invoice #19684, July	\$1,000.00
TWS Financial Inc. Invoice # 19699, August	\$1,000.00
Lynker Invoice #SI005289, July	\$1,055.00
RESPEC Invoice #0820-163, August	\$1,670.00

RESPEC Invoice #0720-197, July	\$4,660.00
RESPEC Invoice #0720-203, Pine Canyon Project Review	\$2,735.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
RESPEC Invoice #0620-390, June	\$5,460.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

D. Approval of Revised CWA Cost-of-Review Policy (Alan Leak and Diane Kielty) (*Attachments 14 - 16*)

Discussion Items (Time 3:25 pm – 4:10 pm)

A. 2021 Chatfield Watershed Authority Proposed Budget Discussion (Mary Kay Provaznik and David VanDellen) (*Attachments 17 - 19*)

Informational Items (Time 4:10 pm – 4:55 pm)

TAC Update to Board (Mary Kay Provaznik and David VanDellen)

A. Manager Update to Board (Diane Kielty)

- a. Lynker Contract Addendum
- b. CWA “Preserve Chatfield” Domain Renewal Status
- c. Board Nomination Request for W&S and Other Distributed

B. Other Board and Other Agency/Member Updates

C. Most Recent Financial Update (Ted Snailum)

- a) July Financial Summary (*Attachment 20*)

D. Technical Member Updates (Alan Leak)

- b) RESPEC
 - i) WQCC response to the 2019 Annual Report (*Attachment 21*)
 - ii) NWQI update
 - iii) CDPHE Reg. 22 Meeting Update
 - iv) Pine Canyon Water and Sanitation District Phosphorus Trade and Site Application Update (*Attachments 22-25*)

Upcoming Meetings (Time 4:55 pm – 5:00 pm)

A. Next Scheduled TAC Meetings:

- a) Tuesday, October 6, 2020: 2:00 – 4:00 p.m., GoToMeeting Online

B. Next Scheduled Board Meeting:

- a) Monday, November 16, 2020: 3:00 – 5:00 p.m., GoToMeeting Online

5:00 p.m. Adjournment of Regular Meeting

- Motion to Adjourn

Attachments

Attachment 1 – July 20, 2020 Meeting Minutes

Attachment 2 – Hughes_Stuart_2020047-Chatfield WA Website Maintenance

Attachment 3 – Chartrand_20.07.28 CWA INVOICE June 2020 #CWA-0001

Attachment 4 – Chartrand_20.07.28 CWA INVOICE July 2020 #CWA-0002

Attachment 5 – Lynker_08 31 20 Chatfield_Watershed_Invoice No S1005535
Attachment 6 – Inv_19631_from_TWS_FINANCIAL_INC._18500
Attachment 7 – Inv_19684_from_TWS_FINANCIAL_INC._26508
Attachment 8 – Inv_19699_from_TWS_FINANCIAL_INC._1472
Attachment 9 – Lynker_07 31 20 Chatfield_Watershed_Invoice
Attachment 10 – RESPEC Invoice_3867-CWA-INV-28AUG20%
Attachment 11 – RESPEC_3867-CWA-INV-31JUL20%
Attachment 12 – RESPEC_Pine Canyon_3970.02-CWA-INV-30JUL20
Attachment 13 – RESPEC_Inv_0620_390_3867-CWA-INV-JUNE
Attachment 14 – Cost_of_Review_CWA_BOARD ACTION MEMORANDUM_7_21_2020
Attachment 15 – Cost-of-Review-Policy_Revisions_Final Draft_7_29_20
Attachment 16 – Cost-of-Review-Policy_Adopted-2017
Attachment 17 – Proposed CWA 2021 Budget_9_16_2020
Attachment 18 – Chatfield WA Budget Planning Workbook 2021-2023 Full Dues For information only
Attachment 19 – Chatfield WA Budget Planning Workbook 2021-2023 Reduced 2021 Revenue For information only
Attachment 20 – July Financial Summary_20200904073239
Attachment 21 – WQCC Correspondence CWA 2019AR
Attachment 22 – Pine Canyon Phosphorus Trade - Status Review Report 7 29 2020
Attachment 23 – RESPEC Initial Review Comments Pine Canyon Site and Phosphorus Trade Application
Attachment 24 – Castle Rock_Pine Canyon Site Application Letter and Attachments
Attachment 25 – Dryland-Pasture-Condition-Assessment-and-Guidelines-for-Colorado-Small-Acreages