



Authority Board Chair: Lora Thomas  
 Authority Board Vice-Chair: Laura Cavey  
 TAC Chair: David Van Dellen  
 TAC Vice-Chair: Weston Martin

# BOARD AGENDA

**Chatfield Watershed Authority Board Meeting, April 19, 2021**

**3:00 p. m. – 5:00 p. m.**

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/419917301>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122

- One-touch: tel:+15713173122,,419917301#

Access Code: 419-917-301

Board meeting packets will be available at [www.chatfieldwatershedauthority.org](http://www.chatfieldwatershedauthority.org)

**3:00 p.m.**

## **CWA Board Call to Order**

- Introductions
- Board Disclosures

## **Board Action Items (3:05 – 3:50 p.m.)**

### **A. Approval of Agenda**

### **B. Approval of January 25, 2021 Board Meeting Minutes**

- Draft Chatfield Watershed Authority, January 25, 2021 Board Meeting Minutes - (*Attachment 1*)

### **C. Approval or Ratification of Invoices for Payment** - The table summarizes the invoices included in the Board packet that were approved by the Manager and/or TAC. Board ratification is required at quarterly Board meetings.

- Presenting 14 invoices to be ratified for a total of \$29,168.50 (*Attachments 2 - 12*)

<b>Invoices &lt; \$5,000 and within Budget and Scope (Manager's Approval)</b>	
3970.02-RESPEC_Chatfield-Pine Canyon_INV-30JAN21	\$200.00
Somach Invoice_Jan 2021_3009762	\$157.50
RESPEC_Invoice January_3867-Chatfield-INV-30JAN21	\$4,732.50
TWS_January 2021_Inv_19998_from_TWS_FINANCIAL_INC._21304	\$1,000.00
Somach Simmons and Dunn_Invoice 3009925_through February 2021	\$3,814.50
RESPEC Invoice__Pine Canyon_February 2021_3970.02-Chatfield-INV-28FEB21	\$600.00

TWS_February 2021_Inv_20206_from_TWS_FINANCIAL_INC._10708	\$1,000.00
Castle Rock Water - Spring Up The Creek 2021	\$250.00
Somach Simms & Dunn Invoice #3010176_General	\$2,593.50
Somach Simms & Dunn Invoice #3010177_WQCD-WQCC	\$1,590.50
Somach Simms & Dunn Invoice #3010178_Pine Canyon Application Review	\$1,980.00
Somach Simms & Dunn Invoice #3010179_Reg. 73 Triennial Review	\$1,417.50
TWS_Inv March_20308_from_TWS_FINANCIAL_INC._5056	\$1,000.00
<b>Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)</b>	
RESPEC_Invoice_February 2021_3867-Chatfield-INV-28FEB21%	\$8,832.50
<b>Invoices &gt; \$15,000 and/or any Amount not within Budget or Scope (Board Approval)</b>	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

- D. Approval of final Chatfield Watershed Authority 2020 Annual Report and submission to the WQCC (*Attachment 13*)
- E. Approval RESPEC Contract Extension Renewal (*Attachments 14 - 16*)
- F. Approval Budget Reallocation to support Scope of Work to enter into a contract addendum with Somach for additional services. \$12,000. (*Attachment 17*)

**Discussion Items (3:50 p.m. – 4:05 p.m.)**

- A. Triennial Review Update (Alan Leak)
  - a) Regulation No. 73 Scoping (*Attachments 18 & 19*)

**Informational Items (4:05 – 4:55 p.m.)**

- A. TAC Update to Board (David Van Dellen & Alan Leak)
  - a) Pine Canyon Water & Sanitation District / JRW Families Application Package (Alan Leak)
    - i) Recommendation on Pine Canyon Water & Sanitation District / JRW Families NPS to Point Source Trade Application
  - b) 208 CDPHE Planning Update (*Attachment 20*)
  - c) CSM 2021 Field Session Update (*Attachment 21*)
  - d) Regulation 31 Rulemaking Update
- B. Manager Update to Board (Diane Kielty)
  - a) Website Hosting & Maintenance Update
- C. Legal Services Update (Sarah Klahn)
  - a) CWA TAC Letter to WQCD Regarding Consolidation Status (*Attachment 22*) (Sarah Klahn)
- D. Other Board and Other Agency/Member Updates
- E. Financial Update (Ted Snailum)
  - a) CWA 3-Year Budget Forecast Planning Update (David Van Dellen) (*Attachment 23*)
  - b) March 2021 Financial Summary (*Attachment 24*)
    - i) Chatfield Watershed Authority Dues Status

## **Upcoming Meetings (4:55 – 5:00 p.m.)**

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### **A. Next Scheduled TAC Meetings:**

- a) Tuesday, May 4, 2021: 2:00 – 4:00 p.m., GoToMeeting Online

### **B. Next Scheduled Board Meeting:**

- a) Monday, July 19, 2021: 3:00 – 5:00 p.m., GoToMeeting Online

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## **5:00 p.m. Adjournment of Regular Meeting**

- Motion to Adjourn

## **Attachments**

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- Attachment 1 – Draft Chatfield Watershed Authority, January 25, 2021 Board Meeting Minutes*
- Attachment 2 - RESPEC\_3970.02\_Chatfield-Pine Canyon\_INV-30JAN21*
- Attachment 3 - Somach Invoice\_Jan 2021\_3009762*
- Attachment 4 - RESPEC\_Invoice January\_3867-Chatfield-INV-30JAN21*
- Attachment 5 - TWS\_January 2021\_Inv\_19998\_from\_TWS\_FINANCIAL\_INC.\_21304*
- Attachment 6 - Somach Simmons and Dunn\_Invoice 3009925\_through February 2021*
- Attachment 7 - RESPEC Invoice\_\_Pine Canyon\_February 2021\_3970.02-Chatfield-INV-28FEB21*
- Attachment 8 - TWS\_February 2021\_Inv\_20206\_from\_TWS\_FINANCIAL\_INC.\_10708*
- Attachment 9 - CWA Invoice\_Spring up the Creek*
- Attachment 10 - Somach MultipleInvoices\_3010176\_General\_3010177\_WQCD-WQCC\_3010178\_Pine Canyon Application Review\_3010179\_Reg. 73 Triennial Review*
- Attachment 11 - RESPEC\_Invoice\_February 2021\_3867-Chatfield-INV-28FEB21*
- Attachment 12 - TWS\_Inv March\_20308\_from\_TWS\_FINANCIAL\_INC.\_5056*
- Attachment 13 - Draft 2020 CWA ANNUAL REPORT 4-13-2021*
- Attachment 14 - Action Memorandum\_Technical Services Consultant Contract Renewal Recommendation 2021\_2022*
- Attachment 15 - 2021-2022 RESPEC Chatfield Budget Estimate for Board Meeting*
- Attachment 16 - RESPEC Budget Summary*
- Attachment 17 - Action Memorandum\_Amendment to SSD 2021 Contract Scope of Work\_Final*
- Attachment 18 - WQCD April WQCC 2021 Reg 73 Scoping Memo*
- Attachment 19 - Reg 73 TRIH Scoping Issues Summary Table*
- Attachment 20 - SP CURE\_Regional Planning Summary\_20210316*
- Attachment 21 - 2021 Proposed CSM Sampling Sites*
- Attachment 22 - 20210414 letter to CDPHE from CWA\_Consolidation*
- Attachment 23 - Chatfield Watershed Authority Budget Planning Workbook 2021-2023 For information only*
- Attachment 24 - CWA March Financial Summary\_20210414100403*