



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: David Van Dellen
TAC Vice-Chair: Weston Martin

BOARD AGENDA

Chatfield Watershed Authority Board Meeting, J a n u a r y 2 5 , 2 0 2 1

3:00 p. m. – 5:00 p. m.

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/749644101>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3212
- One-touch: tel:+18722403212,,749644101#

Access Code: 749-644-101

Board meeting packets will be available at www.chatfieldwatershedauthority.org

3:00 p.m.

CWA Board Call to Order

- Introductions
- Board Disclosures

Board Action Items (3:05 – 3:25 p.m.)

A. Approval of Agenda

B. Approval of November 16, 2020 Board Meeting Minutes

- *Draft Chatfield Watershed Authority, November 16, 2020 Board Meeting Minutes - (Attachment 1)*

C. Approval or Ratification of Invoices for Payment - The table summarizes the invoices included in the Board packet that were approved by the Manager and/or TAC. Board ratification is required at quarterly Board meetings.

- Presenting 17 invoices to be ratified for a total of \$28,378.00 (*Attachments 2 - 19*)

| Invoices < \$5,000 and within Budget and Scope (Manager's Approval) | |
|---|----------|
| Hughes and Stuart_Invoice_2020073-CWA WordPress Training | \$150.00 |
| Hughes and Stuart_2021003-CWA Website Move | \$375.00 |

| | |
|---|------------|
| RESPEC_3970.02-Pine Canyon_Chatfield_INV_1020_39230_OCT20 | \$380.00 |
| RESPEC_Pine Canyon_3970.02-Chatfield-INV-31December_20 | \$380.00 |
| Chartrand_21.01.17 Pine Canyon Application INVOICE December 2020 #PCA-0004 | \$700.00 |
| Lynker_11 30 20 Chatfield_Watershed_Invoice #S1006257 | \$750.00 |
| RESPEC_3867-Chatfield-INV-31December_20 | \$950.00 |
| TWS_FINANCIAL_INC._17788_Inv_19772_October | \$1,000.00 |
| TWS_19822_from_TWS_FINANCIAL_INC._24904 November 2020 | \$1,000.00 |
| Chartrand_21.01.17 CWA INVOICE December 2020 #CWA-0007 | \$1,050.00 |
| RESPEC_Pine Canyon_3970.02-CWA-INV-28August_20 | \$1,295.00 |
| Chartrand_20.12.15 Pine Canyon Application INVOICE November 2020 #PCA-0003 | \$1,600.00 |
| Chartrand_20.12.15 CWA INVOICE November 2020 #CWA-0006 | \$1,950.00 |
| Lynker_12 31 20 Chatfield_Watershed_Invoice | \$2,923.00 |
| RESPEC_3867-Chatfield-INV-30November_20 | \$3,465.00 |
| RESPEC_3867_Chatfield_INV_1020_38930_OCT20 | \$4,140.00 |
| Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*) | |
| Lynker_10 31 20 Chatfield_Watershed_Invoice | \$6270.00 |
| Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval) | |
| *Also requires post-payment Board ratification at next quarterly Board Meeting | |

D. Board Election of 2021 Chair and Vice-Chair

E. Approval of Program Manager to Contract for CWA Legal Services (Weston Martin)(*Attachments 20 & 21*)

Discussion Items (3:25 – 3:50 p.m.)

A. Pine Canyon Water & Sanitation District / JRW Families Application Package

- a) Pine Canyon Invoice Payment Charges Dispute (Diane Kielty)(*Attachments 22 - 27*)
- b) CDPHE Meeting Request (Alan Leak)(*Attachment 28*)

Informational Items (3:50 – 4:55 p.m.)

A. TAC Update to Board (David Van Dellen & Alan Leak)

- a) WQCC Annual Report Update
- b) Triennial Review Subcommittee Update
- c) Lynker Final Modeling Report (*Attachment 29*)
- d) Clean Water Design Challenge Sponsorship (*Attachment 30*)
- e) Colorado School of Mines Field Session 2021

B. Manager Update to Board (Diane Kielty)

- a) Website Hosting & Maintenance Transition Update
- b) Board Selection and Election Status
 - i) Town of Castle Rock (*Attachment 31*)
 - ii) Water & Sanitation District Members
 - iii) Other Members
- c) Chatfield WA Dues Billing

C. Other Board and Other Agency/Member Updates

D. Most Recent Financial Update (Ted Snailum)

- a) November 2020 Financial Summary (*Attachment 32*)

Upcoming Meetings (4:55 – 5:00 p.m.)

A. Next Scheduled TAC Meetings:

- a) Tuesday, February 2, 2021: 2:00 – 4:00 p.m., GoToMeeting Online

B. Next Scheduled Board Meeting:

- a) Monday, April 19, 2021: 3:00 – 5:00 p.m., GoToMeeting Online

5:00 p.m. Adjournment of Regular Meeting

- Motion to Adjourn

Attachments

- Attachment 1 – Draft Chatfield Watershed Authority, November 16, 2020 Board Meeting Minutes*
- Attachment 2 - Check Register_Chatfield Watershed Authority Invoices to be Ratified_1_25_21*
- Attachment 3 - Hughes and Stuart_Invoice_2020073-CWA WordPress Training*
- Attachment 4 - Hughes and Stuart_2021003-CWA Website Move*
- Attachment 5 - RESPEC_3970.02-Pine Canyon_Chatfield_INV_1020_39230_OCT20*
- Attachment 6 - RESPEC_Pine Canyon_3970.02-Chatfield-INV-31December_20*
- Attachment 7 - Chartrand_21.01.17 Pine Canyon Application INVOICE December 2020 #PCA-0004*
- Attachment 8 - Lynker_11_30_20 Chatfield_Watershed_Invoice #S1006257*
- Attachment 9 - RESPEC_3867-Chatfield-INV-31December_20*
- Attachment 10 - TWS_FINANCIAL_INC._17788_Inv_19772_October*
- Attachment 11 - TWS_19822_from_TWS_FINANCIAL_INC._24904 November 2020*
- Attachment 12 - Chartrand_21.01.17 CWA INVOICE December 2020 #CWA-0007*
- Attachment 13 - RESPEC_Pine Canyon_3970.02-CWA-INV-28August_20*
- Attachment 14 - Chartrand_20.12.15 Pine Canyon Application INVOICE November 2020 #PCA-0003*
- Attachment 15 - Chartrand_20.12.15 CWA INVOICE November 2020 #CWA-0006*
- Attachment 16 - Lynker_12_31_20 Chatfield_Watershed_Invoice*
- Attachment 17 - RESPEC_3867-Chatfield-INV-30November_20*
- Attachment 18 - RESPEC_3867_Chatfield_INV_1020_38930_OCT20*
- Attachment 19 - Lynker_10_31_20 Chatfield_Watershed_Invoice*
- Attachment 20 - Legal Services Consultant Recommendation_CWA_BOARD ACTION MEMORANDUM*
- Attachment 21 - Somach Simmons Dunn_01042021 Final Statement of Qualifications to CWA with Attachments*
- Attachment 22 - Payment Summary_Pine Canyon Waste and Treatment District_1_13_2021*
- Attachment 23 - Email to Pine Canyon re setting hearing_09_14_2020*
- Attachment 24 - Pine Canyon Response_Walker_James_Invoice #108_12_23_2020*
- Attachment 25 - Pine Canyon Cost of Review Payment Response_Walker_James_01_14_2021*
- Attachment 26 - Cost-of-Review-Policy_Adopted-2017*
- Attachment 27 - Cost-of-Review-Policy_Final Adopted_9_21_2020*
- Attachment 28 - CDPHE Request_Pine Canyon Application Coordination Meeting*
- Attachment 29 - Chatfield Model Scenarios - 20210119*
- Attachment 30 - CRDC Sponsorship Overview 2021-2022*
- Attachment 31 - Castle Rock Board Appointment 2021_Chatfield Water Authority*
- Attachment 32 - CWA Financial Summary November 2020_20201223103428*