



Authority Board Chair: Lesley Dahlkemper  
 Authority Board Vice-Chair: Lora Thomas  
 TAC Chair: Mary Kay Provaznik  
 TAC Vice-Chair: David Van Dellen

# TAC Agenda

## Chatfield Watershed Authority Technical Advisory Committee (TAC) Meeting

January 5, 2021

**2:00 p. m. – 4:00 p. m.**

Please join the meeting from your computer, tablet or smartphone.

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TAC meeting packets will be available at [www.chatfieldwatershedauthority.org](http://www.chatfieldwatershedauthority.org)

**2:00 p.m. Authority TAC Call to Order**

- Introductions
- TAC Member disclosures

### Action Items/Recommendation to Board (2:05 pm – 2:45 pm)

*Mary Kay Provaznik & David Van Dellen*

**A. Approval of Agenda**

**B. Approval of December 1, 2020 TAC Meeting Minutes (*Attachment 1*)**

**C. Review/Approval of Invoices for Payment** - The table summarizes the invoices included in the TAC packet. (*Attachments 2 – 7*)

<b>Invoices &lt; \$5,000 and within Budget and Scope (Manager's Approval)</b>	
Lynker_11 30 20 Chatfield_Watershed_Invoice #S1006257	\$750.00
Hughes and Stuart_Invoice_2020073-CWA WordPress Training	\$150.00
Inv_19822_from_TWS_FINANCIAL_INC._24904 November 2020	\$1,000.00
Chartrand_20.12.15 Pine Canyon Application INVOICE November 2020 #PCA-0003	\$1,600.00
Chartrand_20.12.15 CWA INVOICE November 2020 #CWA-0006	\$1,950.00
RESPEC_3867-Chatfield-INV-30NOV20	\$3,465.00
<b>Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)</b>	
<b>Invoices &gt; \$15,000 and/or any Amount not within Budget or Scope (Board Approval)</b>	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

**D. TAC 2021 Chair and Vice-Chair Selection**

**E. Recommendation on Pine Canyon Water & Sanitation District / JRW Families NPS to Point Source Trade Application Package (*Attachment 8 - 12*)**

- a) [Chatfield Watershed Authority WATER QUALITY TRADING GUIDELINES](#)

**F. Approve to submit CDPHE Waste Consolidation Letter (*Attachment 13*)**

**Technical Updates (2:45 pm – 3:55 pm)**

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**A. Technical Member Updates**

- a) RESPEC (Alan Leak)
  - i) Triennial Review Subcommittee Update
- b) Other Member

**B. Manager's Update (Diane Kielty)**

- a) Pine Canyon Invoice Payment Status (*Attachment 14 & 15*)
  - i) Charges Dispute (*Attachments 16 - 18*)
- b) Legal Consultant Selection Committee Update
- c) Website Hosting & Maintenance Transition Update
- d) Board Election Update
- e) TAC Representative Forms Request

**C. Financial Recap**

- a) November 2020 Financial Summary (*Attachment 19*)

**Upcoming Meetings (3:55 pm – 4:00 pm)**

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**A. Next Scheduled TAC Meetings:**

- a) Tuesday, February 2, 2021: 2:00 – 4:00 p.m., GoToMeeting Virtual

**B. Next Scheduled Board Meeting:**

- a) Monday, January 25, 2021: 3:00 – 5:00 pm, GoToMeeting

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**4:00 p.m. Adjournment of Meeting**

**Attachments**

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*Attachment 1 – Draft TAC Meeting Minutes December 1, 2020\_v2*

*Attachment 2 – Lynker\_11 30 20 Chatfield\_Watershed\_Invoice*

*Attachment 3 – Hughes and Stuart\_Invoice\_2020073-CWA WordPress Training*

*Attachment 4 - Inv\_19822\_from\_TWS\_FINANCIAL\_INC.\_24904*

*Attachment 5 – Chartrand\_20.12.15 Pine Canyon Application INVOICE November 2020 #PCA-0003*

*Attachment 6 – Chartrand\_20.12.15 CWA INVOICE November 2020 #CWA-0006*

*Attachment 7 - RESPEC\_3867-Chatfield-INV-30NOV20*

*Attachment 8 - Pine Canyon Water Reclamation Facility Site Application and Phosphorus Allocation Trade Request*

*Attachment 9 - Pine Canyon Hold Request\_SA and Trade Request*

*Attachment 10 - WCQD RFI Response Pine Canyon Site Application (eDec.2020)\_History*

*Attachment 11 - RESPEC Pine Canyon Site Application and Phosphorus Trade Review Memo 9\_30\_2020*

*Attachment 12 - Letter report Dec29\_2020\_RUSLE2 results\_Pine Canyon*  
*Attachment 13 - 20.12.29 Consolidation Letter to CDPHE from CWA v2*  
*Attachment 14 - Payment Summary\_Pine Canyon Waste and Treatment District*  
*Attachment 15 – PineCanyon Invoices paid\_TWS Accounting*  
Attachment 16 – Email to Pine Canyon re setting hearing\_09\_14\_2020  
Attachment 17 – Cost-of-Review-Policy\_Adopted-2017  
Attachment 18 – Cost-of-Review-Policy\_Final Adopted\_9\_21\_2020  
Attachment 19 - CWA Financial Summary November 2020\_20201223103428